



International Transcript Evaluation for Butler Community College

1. Acceptable evaluation agencies include:

Educational Credential Evaluators, Inc.	Educational Perspectives	World Education Services
P.O. Box 514070 Milwaukee, WI 53203-3470 Tel: 414-289-3400 web site: www.ece.org email: eval@ece.org	P.O. Box A3462 Chicago, IL 60690-3462 Tel: 312-421-9300 Fax: 312-421-9353 web site: www.edperspective.org email: info@edperspective.org	P.O. Box 5087 New York, NY 10274-5087 Tel: 212-966-6311 Fax: 212-739-6100 web site: www.wes.org
Course-by-Course Evaluation: \$160	Detailed Report: \$160	Course-by-Course Evaluation: \$205

2. Complete application and mail it to the agency.

Print the agency's application from their web site. Request a "detailed report" or "course by course" evaluation on the application. The application will state what materials to include. The application or web site should state how long you will need to wait. Some evaluations may take two months or more. On the application request that the evaluation results be sent to:

**Registrar's Office
Butler Community College
901 S. Haverhill Rd.
El Dorado, KS 67042**

3. Wait the estimated amount of time.

4. Contact a Butler International Advisor.

Hours: Mon.-Thurs. 9:00AM-5:00PM and Fri. 10:00AM-5PM
Randy Bush - rbush@butlercc.edu 316.218.6241
Stephany Pracht - spracht@butlercc.edu 316.218.6227

Ask if the evaluation has been received and how the credits are accepted at Butler. These credits will appear on your *Pipeline* transcript also. Please keep in mind that the credits may be accepted at Butler slightly differently than they appear on the transcript evaluation service's report. This is determined by the Butler Registrar's Office.

Prefer a different evaluation agency?

Membership in NACES (National Association of Credential Evaluation Services, www.naces.org) is required for all agencies that submit transcript evaluations to Butler.