



## KANSAS BOARD OF REGENTS

March 22, 2017

Butler Community College  
Office of the President  
901 S Haverhill Rd  
El Dorado, KS 67042

Dear Dr. Krull,

The Kansas Board of Regents, serving as the state portal entity for Kansas, has completed its review of Butler Community College's renewal application for participation in the State Authorization Reciprocity Agreement (SARA) submitted March 14, 2017 and recommends approval of Butler Community College for continued participation in SARA. On March 22, 2017, the National Council for State Authorization Reciprocity Agreements (NC-SARA) was officially notified of this recommendation.

Prior to operating under this agreement Butler Community College must submit payment to NC-SARA utilizing the payment link your primary institution contact will receive via email from NC-SARA.

Payments are accepted by credit card or check. Institutions requiring a W-9 may find this at <http://nc-sara.org/files/docs/NC-SARA%20W9.pdf>. Those paying by check should make them payable to NC-SARA and mail to:

NC-SARA  
3035 Center Green Drive, Ste 130  
Boulder, CO 80301

Once payment is received, Butler Community College will have officially renewed its annual SARA participation and will remain listed on the [nc-sara.org](http://nc-sara.org) site. The policies and standards associated with operating under this agreement are available at:

<http://nc-sara.org/content/sara-manual>

Unresolved student concerns regarding programs authorized through SARA may be directed to the state portal entity. Please include the following link to our SARA complaint procedure in your distance education complaint information.

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[http://kansasregents.org/resources/PDF/Academic\\_Affairs/3257-ComplaintForm\\_SARAINstitutions.pdf](http://kansasregents.org/resources/PDF/Academic_Affairs/3257-ComplaintForm_SARAINstitutions.pdf)

Congratulations and thank you for your continued participation in SARA. Please contact Jennifer Armour at [jarmour@ksbor.org](mailto:jarmour@ksbor.org) or 785-430-4288, if you have questions about SARA or the application process.

Sincerely,

A handwritten signature in cursive script that reads "Jean Marie Redeker".

Jean Marie Redeker, PhD  
Vice President for Academic Affairs

cc: Haylee Dass, Director – Instructional Technology  
Meg McGranaghan, Associate Vice President of Academics