



Placement Testing Hours and Locations

- You must bring an **official photo ID** in order to placement test.
- Allow **up to 3 hours** to complete the **ACCUPLACER** and **My Math Plan Assessment** tests (ESL may take longer).
- High school students are not allowed to take the **My Math Plan Assessment** test.
- Students seeking accommodations on placement testing must contact the office of Disability Services prior to testing.
- Placement testing is free for the first time. There will be a \$5 fee per retested section.

<p style="text-align: center;">Butler of Andover</p> <p style="text-align: center;">5000 building - Room 5100 715 E 13th St Check-in for testing with Advising, 5000 Bldg E-mail: bcornell@butlercc.edu Phone: 316-218-6245</p> <p style="text-align: center;"><u>Monday through Thursday</u> 8:30am - 5:30pm - appointments recommended</p> <p style="text-align: center;"><u>Friday</u> 10:00am - 2:30pm - appointments recommended</p> <p style="text-align: center;"><u>ESL Testing</u> is available at 8:30am and 1:00pm Monday through Thursday</p> <p style="text-align: center;">Please e-mail for more information about remote placement testing from home.</p>	<p style="text-align: center;">Butler of El Dorado</p> <p style="text-align: center;">600 building - Room 649 901 S Haverhill Rd Check-in for testing with Advising, 600 Bldg E-mail: testing@butlercc.edu Phone: 316-322-3223</p> <p style="text-align: center;"><u>Monday through Thursday</u> 8:30am - 2:30pm - appointments recommended</p> <p style="text-align: center;"><u>Friday</u> 10:00am - 2:00pm - appointments recommended</p> <p style="text-align: center;"><u>ESL Testing</u> is available at 8:30am and 1:00pm Monday through Thursday</p> <p style="text-align: center;">Please e-mail for more information about remote placement testing from home.</p>
<p style="text-align: center;">Andover Disability Services</p> <p style="text-align: center;">5000 building - Room 5110 715 E 13th St E-mail: disability@butlercc.edu Phone: 316-218-6214</p> <p style="text-align: center;"><u>Monday through Thursday</u> 9:00am - 6:00pm - appointments preferred</p> <p style="text-align: center;"><u>Appointments are required.</u> Please call the number above to schedule.</p>	<p style="text-align: center;">El Dorado Disability Services</p> <p style="text-align: center;">600 building - Room 649 901 S Haverhill Rd E-mail: disability@butlercc.edu Phone: 316-733-3166</p> <p style="text-align: center;"><u>Monday through Thursday</u> 8:00am - 5:00pm - appointment only</p> <p style="text-align: center;"><u>Appointments are required.</u> Please call the number above to schedule.</p>
<p style="text-align: center;">Butler Service Center</p> <p style="text-align: center;">2626 S Rock Rd Suite #116 E-mail: testing@butlercc.edu Phone: 316-218-6060</p> <p style="text-align: center;">Please call to schedule a testing appointment</p> <p style="text-align: center;"><u>Appointments are required.</u> Please call the number above to schedule. Please e-mail for more information about remote placement testing from home.</p>	<p style="text-align: center;">Butler Flint Hills</p> <p style="text-align: center;">Butler of Marion: 701 E Main Phone: 620-382-2183 Butler of Council Grove: 131 W Main Phone: 620-767-5158</p> <p style="text-align: center;">Please call to schedule a testing appointment</p> <p style="text-align: center;"><u>Appointments are required.</u> Please call the number above to schedule.</p>

Due to Covid-19 social distancing, testing room capacity is limited at each location. If the room is at capacity, there may be a wait.



Why Placement Test

Students who do not have acceptable ACT/SAT scores or an appropriate cumulative high school GPA on file must take the **ACCUPLACER** and **My Math Plan Assessment** tests before enrolling in classes. The **ACCUPLACER** test sections include Writing and Reading. The **My Math Plan Assessment** test sections include Assessment #1, Assessment #2, Assessment #3, Pre-Algebra, and College Algebra. The **My Math Plan Assessment** test will allow you test out of any math module/course that you have previously mastered. Both tests are computerized and non-timed.

Placement Test Prep

Preparing for the placement test is highly recommended to ensure accurate placement into English and math courses and could potentially save you time and money.

Math study guides: www.butlercc.edu/math-study-guides

English study guides: www.butlercc.edu/english-study-guides

Free Study App for Next Gen ACCUPLACER: <https://accuplacer.collegeboard.org/students>
www.Khanacademy.org

Contact Adult Education (316-733-6079) for the next ACCUPLACER Test Prep

Placement Testing Policies

- *Non-Butler* students taking placement tests for another school will be charged \$25 to test.
- Students *must* have an admissions application on file prior to testing.
- Students must bring an **official photo ID** in order to placement test.
- Personal items (including, but not limited to, book bags, purses, cell phones, and other electronic devices) will be placed in a designated locker. Cell phones and other devices must be turned **off**.
- Personal hand-held calculators and cell phone calculators will not be allowed for the **ACCUPLACER** test. **ACCUPLACER** has embedded calculators available during the test. Calculators are provided for the **My Math Plan Assessment** test.
- Students will adhere to maintaining a quiet test environment. Students will refrain from talking with anyone other than the test administrator. Disruptive behavior will *not* be tolerated.
- No one may accompany the student in the testing center.
- Surfing the web or accessing personal e-mails is prohibited while taking the placement test.
- If the test administrator notices any questionable behavior or the appearance of cheating, the test administrator will notify the Director of Advising, who will determine consequences.
- Placement test scores are valid at Butler for three years.

Retesting Policies

- **ACCUPLACER:** Students will be allowed to retest after a **one week** waiting period, not to exceed a maximum of **five tests per 12-month period**.
- **My Math Plan Assessment:** Students will be allowed to retest after a **four week** waiting period, not to exceed a maximum of **five tests per 12-month period**.
- There will be a \$5 fee per retested section.