

**OFFICE USE ONLY**

Date Received \_\_\_\_\_ by \_\_\_\_\_

Late Fee Paid: Y N

Paid by:  Check  Cash  Credit Card

Degree/Cert \_\_\_\_\_

GPA \_\_\_\_\_

Honors:  Purple  Gold  None

Grad Date \_\_\_\_\_

Posted \_\_\_\_\_ By \_\_\_\_\_

# Butler Community College APPLICATION FOR DEGREE/CERTIFICATE

**Application Deadlines:**

December/Fall - **November 20**    May/Spring - **March 20**    July/Summer - **July 20**  
Semester applying for: Year \_\_\_\_\_ Fall  Spring  Summer

**Fee: a \$10 late fee will be applied after noted deadlines.**

**Degree/Certificate Applying For:**

Associate in Art (AA) \_\_\_\_\_ **Major** \_\_\_\_\_

Associate in Science (AS) \_\_\_\_\_ **Major** \_\_\_\_\_

Associate in Applied Science (AAS) \_\_\_\_\_ **Major** \_\_\_\_\_

Associate in General Studies (AGS) \_\_\_\_\_ **Major** \_\_\_\_\_

Certificate in \_\_\_\_\_

*This application must be accompanied by a final degree/certificate check from an advisor. Applications not filled out completely will be returned unprocessed.*

**ON THE LINE BELOW, PRINT YOUR NAME EXACTLY AS YOU WANT IT TO LOOK ON YOUR DIPLOMA OR CERTIFICATE.**

**NAME:** \_\_\_\_\_ **PHONE** (\_\_\_\_) \_\_\_\_\_

*PRINT*

**BCC ID or Social Security #:** \_\_\_\_\_ **PHI THETA KAPPA (PTK) MEMBER:** Yes \_\_\_ No \_\_\_

**ADDRESS WHERE YOU WANT DIPLOMA/CERTIFICATE MAILED:**

Street: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Country \_\_\_\_\_ Zip \_\_\_\_\_

**HOW CAN YOU BE REACHED AFTER YOUR GRADUATION FROM BUTLER?**

**EMAIL** \_\_\_\_\_ **PHONE** \_\_\_\_\_

**DO YOU PLAN TO ATTEND THE GRADUATION CEREMONY?**  No  Yes

- **Completing an application to graduate does not guarantee graduation.**
- **Final graduation verification will begin after all grades are posted at the end of each semester.**

Signature \_\_\_\_\_ Date \_\_\_\_\_