

# High School Articulation Credit Application

Circle High School and Butler Community College

The courses listed below are part of approved High School Articulation Agreements. As such, they have been reviewed by the program director and faculty at Butler Community College, have been found equivalent in content, and are acceptable for articulation credit subject to the policies listed below:

1. In order for articulation credit to be posted, a student must have completed the following:
  - Butler Admissions Application on file
  - High School Articulation Credit Application for completed, with high school transcript attached
  - Submitted documentation to: Heather Rinkenbaugh, Director, High School Academic Partnerships, Butler Community College, 901 S. Haverhill Road, El Dorado, KS 67042
2. To receive articulation credit a student must maintain a grade of “C” or better in the specified high school course and be documented on the high school transcript.
3. Articulation credit will be posted as CP (Credit Pending) college credit for the high school articulated course work until 12 credit hours have been earned at Butler Community College. After 12 hours have been earned *the student is responsible* for notifying the Registrar’s Office to have the CP changed to CR (Credit Received).
4. No fee will be assessed for the articulation credit.
5. Credits may not apply toward the Butler Community College residency requirement.
6. A maximum of nine (9) credit hours toward an Associate degree or six (6) credit hours toward a certificate program will be accepted by Butler Community College.
7. Students desiring transfer of these credits to another institution of higher learning should check with that institution to determine transferability.

**Please Print:**

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
First MI Last

Student Address: \_\_\_\_\_  
Street City State Zip

Butler Community College Program of Study: \_\_\_\_\_

High School Graduation Date: \_\_\_\_\_

High School Pathway: AV Communications  
College Program of Study: Computer Information Technology [Digital Media], [Web Development];  
Business and Professional [Business Administration]

<b><i>KS Course Codes</i></b>	<b><i>High School Course</i></b>	<b><i>Butler Course Codes</i></b>	<b><i>Butler Course</i></b>	<b><i>College Credit</i></b>
30105	Photo Imaging	IN 122	Digital Photography	3
12050	Business Essentials	BA 110	Introduction to Business	3

**Acknowledgement:**

\_\_\_\_\_  
Student Date

\_\_\_\_\_  
Registrar Date  
Butler Community College