
**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., August 11, 2020 – Dankert Board Room**

STAFF ATTENDANCE

Lora Jarvis	Kim Krull
Matt Jacobs	Bill Rinkenbaugh
Heather Rinkenbaugh	Jake Kenney
Teresa Eastman	Bill Young (Z)
Lori Winningham (Z)	Sherri Conard (Z)
Lisa Bolin (Z)	Shelley Stultz (Z)
Tom Borrego (Z)	Jessica Ohman (Z)
Terry Sader (Z)	Esam Mohammad (Z)
Kent Williams (Z)	

BOARD ATTENDANCE

Mary Martha Good
Jim Howell
Doug Law
Lance Lechtenberg (Z)
Forrest Rhodes
Shelby Smith
Julie Winslow

GUESTS

Leisa Krull	Mike Amos
Linda Jolly	Janice Jones
David Sundgren	Phil Hodson

LEGAL BUDGET HEARING

Chair Howell called the 2020-2021 Legal Budget Hearing for Butler Community College to order at 4:50 p.m. Chair Howell introduced the Board of Trustees and other Butler Administration, Faculty and Staff that were present, and briefly explained the budget process for the College.

In a Special Meeting held on July 28, 2020, the Board of Trustees voted to pass the Notice of Public Hearing, setting the budget at \$77,915,445. The local dollars to be levied are \$14,420,075 that include \$12,928,138 for operations and \$1,491,937 for capital outlay. The legal budget provides the college with the ability to increase its expenditure budget in order to address a significant unanticipated expense in a timely fashion.

The Public Notice was published in the college's official publications and the public hearing was set for 4:30 p.m. today, August 11, 2020, in the Clifford/Stone Room of the Hubbard Welcome Center at Butler of El Dorado.

The hearing was then open to public comment from individuals wishing to speak concerning the budget. David Sundgren addressed the board regarding the mil levy

history and recommended that everyone should contact their state legislature members to help spread the tax burden rather than just cutting the college's mil funding.

Linda Jolly spoke about the impact Butler has on the economy of Butler County and that the value goes beyond the 6000 county residents to the 600,000 in the region we serve.

The Legal Budget Hearing was adjourned at 5:09 p.m.

CALL TO ORDER

Chair Howell called the regular monthly meeting of the Board of Trustees to order at 5:09 p.m.

APPROVAL OF THE AGENDA

Trustee Law moved to approve the agenda. Trustee Good seconded. After a brief discussion from Trustee Smith about adding budget discussion on Item XII, Chair Howell called for a vote. Lora Jarvis did a roll call vote with Trustees Good, Law, Rhodes and Lechtenberg voting to approve the agenda and Trustees Winslow and Smith voting against. The motion passed.

APPROVAL OF THE 2021 LEGAL AND OPEARTING BUGETS

Trustee Smith moved to cut the mil levy to 15. Trustee Winslow seconded. Chair Howell called for discussion.

Trustee Smith said that over the 10.5% we always have in unencumbered cash, last year we had \$2.4 million leftover. This is enough to give the taxpayers a break.

Trustee Rhodes said that would leave the college operating in the red \$1.7 million every year.

Trustee Winslow said that the Board needs to be part of the budget talks.

Trustee Law said that this was an abnormal year and that there were too many doubts to go beyond the current cuts.

Trustee Good asked if Dr. Krull knew what other colleges were doing and said that Garden City was raising their mil by 2.

Kent Williams shared that the college is running with a \$736,000 deficit this year. The college has cut \$2 million in personnel and did not give the employees a raise this year. They have also built in a furlough for all employees who are not under the master agreement. Butler is also a 50-year-old campus and we need to have money for deferred maintenance that such an age requires.

Trustee Lechtenberg also mentioned that the insurance premiums went up this year and have a higher deductible which the college needs to have money to cover should an event happen.

Trustee Smith said the college needs to buckle down and decrease spending because we can't sustain at this level.

Trustee Winslow said that we can't just keep asking for more money because it's not feasible at this time or even last year before the health crisis. With a declining enrollment, we need to realign expenses and the trustees need to apply pressure to make that happen.

Trustee Law said it was the Board's fiscal responsibility to make sure we paid our obligations.

Chair Howell called for a vote. Lora Jarvis called a roll call vote and Trustees Winslow and Smith voted in favor of the 15 mil budget while Trustees Good, Law, Rhodes and Lechtenberg voted against. The motion failed.

Trustee Good moved that the legal budget for 2020-2021 be approved as published with the amount of taxes to be levied for all funds of \$14,420,075 and the total expenditure budget for all funds of \$77,915,445 and that the Operating Budget expenditures for 2020-2021 be approved in the amount of \$50,618,027. Trustee Rhodes seconded. Lora Jarvis called a roll call vote with Trustees Good, Law, Rhodes, Lechtenberg and Smith voting in favor and Trustee Winslow voting against. The motion passed.

Budget Form CC-J

STATE OF KANSAS

**NOTICE OF PUBLIC HEARING
2020-2021 BUDGET**

The governing body of Butler Community College, Butler County, will meet on August 11, 2020, at 4:30 p.m., at the Clifford Stone Room of the Hubbard Welcome Center for the purpose of answering objections of taxpayers relating to the proposed use of all funds, and the amount of tax to be levied, and to consider amendments. Detailed budget information is available at the office of the Vice President for Finance and will be available at this hearing.

BUDGET SUMMARY

The Expenditures and the Amount of 2020 Tax to be Levied (as shown below) establish the maximum limits of the 2020-2021 budget. The "Est. Tax Rate" in the far right column, shown for comparative purposes, is subject to slight change depending on final assessed valuation.

	2018-2019		2019-2020		Proposed Budget 2020-2021		
	Actual Expend. & Transfers	Actual Tax Rate*	Actual Expend. & Transfers	Actual Tax Rate*	Budgeted Expend. & Transfers	Amount of 2020 Tax to be Levied	Est. Tax Rate*
Current Funds Unrestricted							
General Fund	49,626,491	18.068	43,919,879	17.409	53,802,610	12,928,138	16.000
Postsecondary Tech Ed	12,843,638		11,665,993		13,166,038	XXXXXXXXXX	XXX
Adult Education	421,252	0.000	452,763	0.000	531,882	0	0.000
Adult Supp Education	435,817	XXX	388,404	XXX	506,075	XXXXXXXXXX	XXX
Motorcycle Driver	9,750	XXX	6,630	XXX	13,000	XXXXXXXXXX	XXX
Truck Driver Training	0	XXX	0	XXX	0	XXXXXXXXXX	XXX
Auxiliary Enterprise	6,776,413	XXX	5,613,845	XXX	7,500,000	XXXXXXXXXX	XXX
Plant Funds						XXXXXXXXXX	XXX
Capital Outlay	1,909,923	2.000	1,303,468	1.927	2,395,820	1,491,937	1.846
Bond and Interest	0		0		0	0	0.000
Special Assessment	0		0		0	0	0.000
No Fund Warrants	0		0		0	0	0.000
Revenue Bonds	0	XXX	0	XXX	0	XXXXXXXXXX	XXX
Total All Funds	72,023,286	20.068	63,350,982	19.336	77,915,445	XXXXXXXXXX	17.846
Total Tax Levied	14,970,129		14,970,129		XXXXXXXXXX	14,420,075	
Assessed Valuation	745,970,166		774,228,168		808,008,633		

Outstanding Indebtedness, July 1

	2018	2019	2020
G.O. Bonds			
Capital Outlay Bonds	4,440,000	3,200,000	1,930,000
Revenue Bonds			
No-Fund Warrants			
Temporary Notes			
Lease Purchase Principal	8,494,338	15,868,202	14,719,734
Total	12,934,338	19,068,202	16,649,734

* Tax Rates are expressed in mills.


Signature - Vice Chair

Butler Community College
FY 2021 Operating Budget Summary / Administrative Recommendation
Changes Made at July 28 Special Meeting
August 11, 2020

	FY 2021		FY 2021
	July 28		August 11
	<u>Budget</u>	<u>Change</u>	<u>Budget</u>
1 Operating Revenues	\$49,745,948	(\$961,115)	\$48,784,833
2			
3 Expenditure Budget - Operations	\$50,618,027	\$0	\$50,618,027
4 Anticipated/Actual Unspent Budget	<u>\$1,096,416</u>	<u>\$0</u>	<u>\$1,096,416</u>
5 Total Expenditures	<u>\$49,521,611</u>	<u>\$0</u>	<u>\$49,521,611</u>
6			
7 Revenues Over (Under) Expenditures	\$224,337	(\$961,115)	(\$736,778)
8 Beginning Unencumbered Cash	<u>\$8,497,944</u>	<u>(\$0)</u>	<u>\$8,497,944</u>
9			
10 Ending Unencumbered Cash	<u>\$8,722,281</u>	(\$961,115)	<u>\$7,761,166</u>
11			
12 10.5% of Expenditures	\$5,314,893	\$0	\$5,314,893
13 Unencumbered cash over (under) target	\$3,407,388	(\$961,115)	\$2,446,273

RECOGNITIONS

- **PBL National Conference** – Jacob Minter, Rebecca Whittaker, & Naomi Galindo
- **Livestock Judging Team Honors** – Jakob Juul & Chad Hibdon
- **2020 USMC/ABCA Team Academic Award** – Volleyball Team & Lisa Lechtenberg
- **August Birthday** – Trustee Rhodes

PUBLIC COMMENT – NONE

STANDING REPORTS

Student Government Association – Kiersten Kamholz and Chloe Cope, the president and Secretary/Treasurer, joined the meeting via Zoom to give the Board an update on SGA activities. July 30th was their first summer planning meeting and this week they have already done a block party by the dorms following all of the guidelines and wearing masks. Wednesday, Thursday, and Friday they are hosting Activities Unlimited where the students can sign up for clubs and organizations. Thursday they are handing out frozen treats and Friday they will have their first bowling night with free drinks and pizza at Grizzly Bowl.

Their first meeting will be at 4:00 p.m. on September 2. They will also be hosting National College Colors Day on September 4 passing out goody bags to those wearing purple and gold. September 7-11 they will be doing a variety of activities to represent Suicide Prevention Week.

Operational Staff – President Lisa Bolin shared with the Board that OpStaff hosted Welcome Back Tables for students at both the El Dorado and Andover campuses the first two days of classes. They are currently accepting applications for their book scholarship. Each year they choose 2 participants to receive a \$300 scholarship for books. The student must be in OpStaff or a relative of an OpStaff member. The next OpStaff meeting is scheduled for September 10.

Professional Employees – Terry Sader said that this was a great time to witness the dedication and talent of the professional employees in their response to COVID. He said the professional employees support the mask and social distancing requirements and appreciate the efforts of the administration. They continue to be interested in receiving notification of exposure and the administration is working with them to find solutions.

They appreciate the efforts to make accommodations for high risk employees with issues that could connected to COVID. They are also keen in the modality of class instruction and know that faculty know what's best about the content to cover and how to keep the students safe.

Terry also stated that he was very appreciative of VP Winningham and Ireland Turner's quick response to re-evaluate classroom capacities and make adjustments as necessary. This behavior is exactly what they expect.

The professional employees are concerned about students reaching out to them about testing positivity and how long the college can remain open. They hope it is the semester, but hopes the Board understand the concern with the increase in COVID cases.

Just a great reminder of the great faculty, advising and counseling staff we have here at Butler Community College.

Dr. Krull said that Terry had been on the Critical Incident Management Team (CIMT) since it started meeting in March. He has been a beneficial member of the team as he hears concerns that administration don't hear.

Board Finance Committee – Trustee Lechtenberg said that they discussed what to expect with the new budget with the mil levy cut and how to best spend the \$2.4 million overage from last year and mentioned that insurance deductibles were high enough it would be good to make sure they had extra on hand.

Kent mentioned that there are a lot of deferred maintenance items that need to be taken care of and felt like work sessions would be the best way to look at how to best spend the money.

Trustee Smith said that they also learned that they expect to have about \$800,000 left from the Capital Outlay budget as well.

Foundation Board Report – Trustee Rhodes said there was no report as they meet Tuesday of next week.

President's Report – Dr. Krull shared that yesterday she did a walk around campus and was pleased to see that everyone had on masks and how great it was to see friendly faces back on campus.

This last weekend was move-in day for the dorms. It's the first time in years that everyone wasn't able to jump on a car and get it all unloaded in one trip with the help of faculty, administrators, and others. This year they had to define specific times for even and odd rooms to make sure they were not overly crowded and could allow for social distancing. Dr. Krull helped serve lunch as well.

Dr. Krull provided an enrollment update that we exceeded our headcount goal of 5949 students by about 8%, but are down in our credit hour goal by about 20% with about 65,500 hours. She reminded the Board that a great deal of high school students are still not enrolled and we won't have the final enrollment numbers until sometime in September.

She attended the County Commission meeting this morning where they approved our SPARK request of about \$130,000 in reimbursables and that the college can expect another chance in the future as well. There is still the opportunity for funding at the state level that will be distributed directly to the community and technical colleges by the SPARK committee through KBOR.

At this time there is no change in Fall sports and they will play in the spring. The only fall sport happening at Butler is Cross Country.

Educational Facilities Authority Report – Chair Howell said that they approved the insurance for the stadium and it was up about 10% and with the buy down they purchased it jumped almost 17%. Skybox revenues appear to be coming in fine.

MONITORING REPORTS – NONE

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

Trustee Smith asked about class times and class options this semester. He has three children taking classes and they are all different. Some are only meeting online and some are only meeting half the time. He wanted to make sure that we were erring on the side of working with the students.

Lori Winningham said that they have been working on this all summer and have asked the teachers to be ready to go remote from day one. Since the college doesn't have the classroom space to limit the capacity and double the offerings, they are making adjustments as necessary. They have been planning for months and been through many frustrations, but the fact is that faculty are working with students and following a very similar plan to most four-year institutions as well.

Terry Sader said that the faculty have to be light on their feet and ready for an ever changing situation. He said it is amazing to watch them figuring it out.

Trustee Smith also recommended that the college be thinking of a way to implement a plan for satellite campuses to pay back the college for the being in their areas.

BOARD ACTION ITEMS

Reaffirmation of Efforts for ADA Compliance - On July 26, 1990, President George H. Bush signed into law the Americans with Disabilities Act (ADA) to ensure the civil rights of people with disabilities. This legislation established a clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities.

On the 30th anniversary of the Americans with Disabilities Act, we, Butler Community College, celebrate and recognize the progress that has been made by reaffirming the principals of equality and inclusion and recommitting our efforts to reach full ADA compliance.

Trustee Good moved to reaffirm our commitment to work toward full ADA compliance at Butler Community College. Trustee Winslow seconded. Chair Howell called for discussion.

Trustee Rhodes expressed concern over wording and recommended changing the "efforts to reach full compliance" to say "maintain full compliance" in the 3rd paragraph. He also recommended changing the last paragraph to say "toward maintaining ADA compliance" rather than "work toward full ADA compliance".

With these corrections, Trustee good again moved to reaffirm our commitment. Trustee Winslow seconded. Lora Jarvis called a roll call vote with all voting in favor. The motion passed unanimously.

Anniversary of the Americans with Disabilities Act

A Proclamation of Recommitment to Full Implementation of the ADA

On July 26, 1990, President George H. Bush signed into law the Americans with Disabilities Act (ADA) to ensure the civil rights of people with disabilities. This legislation established a clear and comprehensive national mandate for the elimination of discrimination against individuals with disabilities.

The ADA has expanded opportunities for Americans with disabilities by reducing barriers and changing perceptions, increasing full participation in community life. However, the full promise of the ADA will only be reached if public entities remain committed in their efforts to fully implement the ADA.

On the 30th anniversary of the Americans with Disabilities Act, we, Butler Community College, celebrate and recognize the progress that has been made by reaffirming the principals of equality and inclusion and recommitting our efforts to maintain full ADA compliance.

NOW THEREFORE, the Board of Trustees do hereby reaffirm our commitment to work toward maintaining ADA compliance at Butler Community College.

Jim Howell—Chair
Board of Trustees
Butler Community College

Harassment and Violence Policy Update – Butler's Equal Opportunity, Harassment and Nondiscrimination Policy in regards to Title IX has been updated to meet the new regulations set forth by the Office of Civil Rights, effective August 14, 2020. The amended policy will replace the current Harassment and Violence Policy that was approved in July 2014, with an accepted revision in June 2015. The policy covers complaints and responsibilities for students, employees and third-parties.

Trustee Law moved to ratify the policy as written. Trustee Winslow seconded. Lora Jarvis did a roll call vote with all Trustees voting in favor. The motion passed unanimously.

Trustee Good asked why only full-time employees were mandatory reports and Bill Rinkenbaugh said it is because they go through training which we do not require of the part-time employees.

Butler Community College
Harassment and Violence Policy

Prohibitions

~~It is the policy of Butler Community College to maintain a learning and working environment that is free from harassment or violence. Butler Community College prohibits any form of harassment or violence against an employee or student based on race, religion, sex, sexual orientation, gender identity, national origin, age, disability, and/or any other status protected by federal, state, or local law and/or because the person opposed unlawful discrimination and/or participated in an investigation or complaint concerning unlawful discrimination. These prohibitions apply to Butler Community College students, faculty members, staff members, administrators, trustees, agents, volunteers, contractors, or other persons subject to the supervision and control of Butler Community College.~~

~~It is a violation of College policy for any student, faculty member, staff member, administrator or other employee to harass any student, faculty member, administrator, or other College employee because of that person's race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, and/or any other status protected by federal, state, or local law.~~

~~It is a violation of College policy for any student, faculty member, staff member, or administrator or other employee to inflict, threaten to inflict, attempt to inflict, and/or to aid in inflicting violence upon any student, faculty member, staff member, administrator or other College employee because of that person's race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, and/or any other status protected by federal, state, or local law. For purposes of this Policy, these prohibitions also apply to Butler Community College trustees, agents, volunteers, contractors, or persons subject to the supervision and control of Butler Community College.~~

BUTLER COMMUNITY COLLEGE EQUAL OPPORTUNITY, HARASSMENT AND NONDISCRIMINATION

Policy Statement

Butler Community College is committed to providing a workplace and educational environment, as well as other benefits, programs, and activities, that are free from discrimination, harassment, and retaliation. To ensure compliance with federal and state civil rights laws and regulations, and to affirm its commitment to promoting the goals of fairness and equity in all aspects of the educational program or activity, the College has internal policies and procedures that provide a prompt, fair, and impartial process for those involved in an allegation of discrimination or harassment on the basis of protected class status, and for allegations of retaliation. The College values and upholds the equal dignity of all members of its community and strives to balance the rights of the parties in the grievance process for all those involved.

The core purpose of this policy is the prohibition of all forms of discrimination. Sometimes, discrimination involves exclusion from activities, such as admission, athletics, or employment. Other times, discrimination takes the form of harassment or, in the case of sex-based discrimination, can encompass sexual harassment, sexual assault, stalking, sexual exploitation, dating violence or domestic violence. When an alleged violation of this policy is reported, the allegations are subject to resolution using Butler Community College's Title IX Informal or Formal Grievance process, determined by the Title IX Coordinator.

When the Respondent is a member of the college community, a grievance process may be available regardless of the status of the Complainant, who may or may not be a member of the College's community. This community includes, but is not limited to, students, faculty, administrators, staff, and third parties such as guests, visitors, volunteers, invitees, and campus camp attendees.

Title IX Coordinator

The Title IX Coordinator oversees implementation of Butler Community College's policy on harassment and nondiscrimination. The Title IX Coordinator has the primary responsibility for coordinating the College's efforts related to the intake, investigation, resolution, and implementation of supportive measures to stop, remediate, and prevent discrimination, harassment, and retaliation prohibited under this policy.

Independence and Conflict-of-Interest

The Title IX Coordinator manages the Title IX Team and acts with independence and authority free from bias and conflicts of interest. The Title IX Coordinator oversees all resolutions under this policy. The members of the Title IX Team are vetted and trained to ensure they are not biased for or against any party in a specific case, or for or against Complainants and/or Respondents.

To raise any concern involving bias or conflict of interest by the Title IX Coordinator, or to report misconduct or discrimination committed by the Title IX Coordinator, contact the Butler Community College President.

Concerns of bias or a potential conflict of interest by any other Title IX Team member, or reports of misconduct or discrimination committed by any other Title IX Team member, should be reported to the Title IX Coordinator.

Administrative Contact Information

Complaints or notice of alleged policy violations may be made internally to:

Sherri Conard
Title IX Coordinator
Director of First Year Experience
715 E. 13th Street
Office 5002C
Andover, KS 67002
316-218-6373
sconard@butlercc.edu

TITLE IX TEAM MEMBERS

- Assistant Director of Human Resources/Staff Development
- Vice President of Student Services
- Associate Vice President of Student Services
- Coordinator of Student Involvement
- Admissions Counselor
- Instructional Tech Specialist
- Event Manager

Butler Community College has determined that the following administrators are Officials with Authority to address and correct harassment, discrimination, and/or retaliation. In addition to the

Title IX Team members listed above, these Officials with Authority listed below may also accept notice or complaints on behalf of the College.

- President
- Vice Presidents
- Associate Vice Presidents
- Deans
- Associate Deans
- Directors
- Department of Public Safety

The College has designated all **full-time** employees as Mandated Reporters. Any knowledge they have that a member of the campus community is experiencing harassment, discrimination, and/or retaliation must be reported to the Title IX Coordinator. The College strongly encourages all part-time employees to also report incidents of harassment and discrimination.

Inquiries may be made externally to:
Office for Civil Rights (OCR)
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202-1100
Customer Service Hotline #: (800) 421-3481
Facsimile: (202) 453-6012
TDD#: (877) 521-2172
Email: OCR@ed.gov
Web: <http://www.ed.gov/ocr>

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Infections Disease Policy – With the spread of COVID-19, Butler moved all college operations and classes to remote formats in March. The Critical Incident Management Team has been diligent in meeting since March and has spent much of the late spring and summer developing and implementing back to campus guidelines for employees and students with classes beginning in August. Recent recommendations from the Butler County Health Department and the Kansas Department of Health and Environment related to the re-opening of college campuses, have suggested updated wording to mitigation of infectious diseases and needed contact tracing in college policies.

The proposed policy includes those recommended updates and replaces an older “Serious Disease Policy” that is currently in place. The Serious Disease Policy follows the proposed Infectious Disease Policy.

Trustee Law moved to approve the Infection Disease Policy as presented. Trustee Rhodes seconded. Lora Jarvis called a roll call vote with all of the Trustees voting in favor. The motion passed unanimously.

Retirement of Sue Barrientos – Pamela Sue Barrientos, affectionately known as “Miss Sue” is retiring after 39 years of service to Butler Community College. Miss Sue has worked in Early Childhood and Behavioral Sciences. Trustee Law moved to accept her retirement. Trustee Rhodes seconded. Lora Jarvis called a roll call vote with all of the Trustees voting in favor. The motion passed unanimously.

Trustee Winslow asked why the Board approved retirements when they come back to the college. Shelley Stultz explained that they are nullifying their contract with the college by retiring and so the Board is acknowledging this at the meeting. Trustee Law said that it was also decided to pull them from the Consent Agenda to recognize them as well.

CONSENT AGENDA

Trustee Law moved to approve the consent agenda as presented. Trustee Smith seconded. Trustee Rhodes asked that he be noted as attending the July 28 meeting via Zoom in the minutes. With this correction, Trustee Good moved to approve the consent agenda. Trustee Smith seconded. Lora Jarvis called a roll call vote with all of the Trustees voting in favor. The motion passed unanimously. The consent agenda included the following items:

- Approval of Minutes of Regular Board Meeting of July 14, 2020
- Approval of Minutes of Special Board Meeting of July 22, 2020
- Approval of Minutes of Special Board Meeting of July 28, 2020
- Approval of Bills and Warrants for July 2020 in the amount of \$6,412,606.83 (includes Expenditure Approval List - \$3,905,050.38 and Payroll - \$2,507,556.45)
- Approval of VMWare Support for FY2021 in the amount of \$40,562.92
- Approval of Amanda Martin as a Nursing Instructor with an annual salary of \$45,010
- Approval of Tonya Loveland as a Nursing Instructor with an annual salary of \$45,810

SUPPLEMENTAL INFORMATION

Key Performance Indicators Update – Submitted by Esam Mohammad

Statement of Revenue & Expenditures – Submitted by Kim Sherwood

Thank You Notes – Erin Johnson, Alma Koch, Shelby Varner, Madison Wooderson, Caly Milk, Bonnie (Envision), Margaret Pickering, SBAMH BOT Search Committee, Butler Financial Aid Office, Connie Chilcott (Butler County Fair Association)

Board Calendars

BOARD OF TRUSTEES CALENDAR OF ACTIVITIES AUGUST – SEPTEMBER

August Board Finance Committee	Tuesday, August 11, 3:30 p.m. President's Conference Room	Lance Lechtenberg Shelby Smith
August Board Meeting	Tuesday, August 11, 4:30 p.m. Clifford/Stone Room	ALL TRUSTEES
September Board Finance Committee	Tuesday, September 8, 3:30 p.m. President's Conference Room	Lance Lechtenberg Shelby Smith
September Board Meeting	Tuesday, September 8, 4:30 p.m. Dankert Board Room	ALL TRUSTEES

2020-2021 Board Meeting Dates

Tuesday, August 11, 2020
 Tuesday, September 8, 2020
 Tuesday, October 13, 2020
 Tuesday, November 10, 2020
 Tuesday, December 8, 2020
 Tuesday, January 12, 2021
 Tuesday, February 9, 2021
 Tuesday, March 9, 2021
 Tuesday, April 13, 2021
 Tuesday, May 11, 2021
 Tuesday, June 8, 2021
 Tuesday, July 13, 2021

LOOKING AHEAD

October Board Finance Committee	Tuesday, October 13, 3:30 p.m. President's Conference Room	Lance Lechtenberg Shelby Smith
October Board Meeting	Tuesday, October 13, 4:30 p.m. Dankert Board Room	ALL TRUSTEES
November Board Finance Committee	Tuesday, November 10, 3:30 p.m. President's Conference Room	Lance Lechtenberg Shelby Smith
November Board Meeting	Tuesday, November 10, 4:30 p.m. Dankert Board Room	ALL TRUSTEES

Fall 2020 ACTIVITY CALENDAR

First Day of Fall Classes	Mon, August 10
E.B. White Gallery of Art Armando Minarez Exhibit Reception	August 21 – October 3 Thur, September 17 @ 6:00 p.m.
Labor Day – College Closed/No Classes	Mon, September 7
Fall Census Day	Tues, September 8
Cross Country @ Ollie Isom Invitational	Fri, September 11 @ 4:00 p.m.
Cross Country @ Muthama-Rogers Cross Country Invite	Sat, September 19 @ 10:00 a.m.

Theatre Production 1 - TBA	Thur, September 24 @ 7:30 p.m. Fri, September 25 @ 7:30 p.m. Sat, September 26 @ 2:00 & 7:30 p.m.
Cross Country @ Emporia State Invitational	Fri, October 2 @ 5:45 p.m.
E.B. White Gallery of Art Faculty Biennial Exhibit Reception	October 9 – November 19 Thur, November 19 @ 6:00 p.m.
Instrumental Music Fall Concert	Fri, October 9 @ 7:30 p.m. Sat, October 9 @ 7:30 p.m.
Cross Country @ Tiger Open	Sat, October 10 @ 9:00 a.m.
Vocal Concert	Sat, October 17 @ 2:00 & 7:30 p.m.
Spring 2021 Enrollment Begins	Mon, October 26
Cross Country @ Region VI Championships	Sat, October 31 @ 10:00 a.m.
Celebration of Freedom Parade	Sat, November 7 Downtown El Dorado
Celebration of Freedom Concert	Sun, November 8 @ 7:00 p.m. Location TBD
Instrumental Music Chamber Concert (Woodwind & Brass)	Tues, November 10 @ 7:30 p.m.
Theatre Production 2 - TBA	Thur, November 12 @ 7:30 p.m. Fri, November 13 @ 7:30 p.m. Sat, November 14 @ 2:00 & 7:30 p.m.
Cross Country @ NJCAA National Championships	Sat, November 14
High School Show Choir Festival Concert	Mon, November 16 @ 7:00 p.m.
Dance Showcase	Thur, November 19 @ 7:00 p.m.
Fall Semester Ends	Tues, November 24
Thanksgiving Break – College Closed/No Classes	November 25-27
Summer 2021 Enrollment Begins	Mon, November 30
Grades Due by Noon	Tues, December 1
Winter Break – College Closed	December 22 – January 3
Martin Luther King, Jr Day – College Closed	Mon, January 18
First Day of Spring Classes	Tues, January 19
E.B. White Gallery of Art Dane Jones & Erin Raux Exhibit Reception	January 29 – March 26 Thur, February 18 @ 6:00 p.m.
Music Theatre of Wichita & Wichita Symphony Orchestra with the Butler Community College Concert Choir	Sat, February 13 Sun, February 14 For more information: www.wso.org
Children's Theatre Production TBD	Sat, February 20 @ 2:00 p.m.
Spring Break – No Classes	March 15 – 19
Fall 2021 Enrollment Begins	Mon, March 22
Institutional Development Day – No Classes	Thur, April 1
College Closed/No Classes	Fri, April 2
E.B. White Gallery of Art	April 15 – May 7

Annual Student Juried Exhibit Reception	Thur, April 15 @ 6:00 p.m.
Theatre Production 4 - TBA	Thur, April 15 @ 7:30 p.m. Fri, April 16 @ 7:30 p.m. Sat, April 17 @ 2:00 & 7:30 p.m.
Instrumental Music Spring Concert	Fri, April 23 @ 7:30 p.m. Sat, April 24 @ 7:30 p.m.
Vocal Concert #4	Thur, April 29 @ 7:30 p.m. Fri, April 30 @ 7:30 p.m. Sat, May 1 @ 2:00 & 7:30 p.m.
Woodwind Chamber Recital	Mon, May 3 @ 7:30 p.m.
Brass Chamber Recital	Tues, May 4 @ 7:30 p.m.
Percussion Chamber Recital	Wed, May 5 @ 7:30 p.m.
Dance Showcase	Thur, May 6 @ 7:00 p.m.
Student Art Sale	Tues, May 11 10:00 a.m. – 4:00 p.m.
Commencement	Fri, May 14 @ 7:00 p.m.
Grades Due by Noon	Mon, May 17
Memorial Day – College Closed	Mon, May 31
Summer Semester Begins	Mon, June 7
Summer Semester Ends	Fri, July 30

ADJOURNMENT

Trustee Law moved to adjourn the meeting. Trustee Winslow seconded. Lora Jarvis called a roll call vote with all of the Trustees voting in favor. The motion passed unanimously. The regular meeting of August 11, 2020 was adjourned at 6:49 p.m.

Doug Law – Secretary