

**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., June 8, 2021 – Dankert Board Room**

Meeting Recording can be viewed at <https://youtu.be/wZbfX4x8kG8>

STAFF ATTENDANCE

Tom Borrego (Z)	Matt Jacobs
Lora Jarvis	Kim Krull
Esam Mohammad (Z)	Jessica Ohman
Bill Rinkenbaugh	Terry Sader (Z)
Shelley Stultz (Z)	Kent Williams
Lori Winningham	Christina Byram
Tyler Nordman	Phil Speary (Z)
Mel Whiteside (Z)	Michelle Ruder (Z)
Aletra Chaney-Profit (Z)	

BOARD ATTENDANCE

Mary Martha Good (Z)
Jim Howell
Doug Law
Lance Lechtenberg
Forrest Rhodes
Shelby Smith
Julie Winslow

GUESTS

Ray Connell	John Rupp (Z)
John Laffen	Kevin Cowen (Z)
Tom Nevill (Z)	Jeremy Sundgren (Z)
Carl Hebert (Z)	

** (Z) denotes attendance via Zoom

CALL TO ORDER

Chair Lechtenberg called the regular monthly meeting of the Board of Trustees to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE**APPROVAL OF THE AGENDA**

Trustee Smith requested to move Item XI, E, 1, the WSU Social Work Program Agreement, to Board Action Items. Trustee Winslow seconded. Lora Jarvis called a roll call vote and the motion passed unanimously. Trustee Rhodes requested to add a discussion topic on the Mutual Gains Bargaining progress. Trustee Law seconded. Trustee Winslow objected to the addition due to the fact that items could not be added by all Trustees in previous meetings. Lora Jarvis called a roll call vote and the motion passed unanimously. Trustee Law moved to approve the agenda as amended. Trustee Howell seconded. Lora Jarvis called a roll call vote and the motion passed unanimously.

EXECUTIVE SESSION

Trustee Rhodes moved that the Board recess into executive session for consultation with legal counsel in regards to acquisition of real estate to include the Board, President Kim Krull, and Ray Connell. The open meeting will resume in the Dankert Board Room in 30 minutes. Trustee Good seconded. Lora Jarvis called a roll call vote and the motion passed unanimously.

The Board entered Executive Session at 4:38 p.m.

The Board returned to open session at 4:52 p.m.

RECOGNITIONS

- **Teresa Long** – Demonstrating Butler’s Timeless Institutional Values
- **Tyler Nordman** – Sports Information Department of the Month
- **Eva Smith, Joseph Tabarani, Joe Brown, Andrea Wilcox, Amy Warner, Donnie Mercer, Miranda Valadez, Lesa Rumsey** – Accounts Receivable Staff doing Community Service

PUBLIC COMMENT – NONE

STANDING REPORTS

Professional Employees – Dr. Terry Sader did not have anything to report for this month.

Board Finance Committee – Trustee Smith said that they are looking into Senate Bill 13 and how it will affect the mill levy in the future. Trustee Law said that there will be several updates made at the upcoming work session.

Foundation Board Report – The fair market value of the Foundation endowment as of the end of March 2021 was \$14.9 million which is up \$400,000 from the previous quarter. Some Foundation Board members left the board at the end of their terms while others renewed. Suzanne Coin and Pam Cross both completed their terms. Suzanne had served 8 years and Pam for 4 years. Janice Jones, Ryan Murry and Dr. Tom Estep have renewed their terms. The officers for this coming year will be Rod Young as president, Evan Funk as vice-president/president-elect, and Mike Clifton is continuing as treasurer.

Gina Jacoby from Augusta is the new Executive Assistant in the Foundation offices.

Also, the Foundation awarded Junetta Everett the 2021 Distinguished Alumna Award at the Commencement Ceremony. Ms. Everett was the first African American Dental Hygienist in Kansas and the first president of the Black Student Union at Butler.

Janet Busenitz received the Hubbard Award of Excellence Award which is a \$15,000 transfer scholarship she will use to continue her studies at the University of Kansas School of Nursing.

The first in-person event following the pandemic for the Foundation, The Circle of Gold Society Luncheon, will be held on June 18th in the Clifford/Stone Room. This luncheon is for donors who have made gifts through their estate planning.

The Foundation has raised approximately \$1 million since July 1, 2020.

KACCT/COP Update – Dr. Krull reported the Presidents met on Thursday and Friday in person and then the Trustees Zoomed on Saturday and many of the same topics were covered at both meetings. KACCT Trustees approved the budget and college dues before Senator Molly Baumgardner joined the meeting to discuss the Kansas Promise Act. Along with Senator Baumgardner, Senator Ryckman and Representative Finch have been drivers in the approval of this Act.

Heather Morgan also reported on the final state appropriations for community colleges and specifically reported the Excel and CTE, SB155, was increased by \$1.2 million in this fiscal year to cover the enrollment and they have added \$8.3 million in FY 2023 which they believe will close the funding gap needed. Another \$10 million was added for the Kansas Promise Act. Heather also shared about bills that have passed that specifically relate to community colleges including SB13 which was discussed earlier in the Finance meeting as well as SB40 which Butler worked on in March that pushed the emergency management decisions, especially the COVID decisions, to the Board. The larger K-12 funding bill also includes money that would allow the schools to pay for tuition and fees for students who are enrolled in concurrent classes and unable to pay for the classes themselves.

Heather also wanted to make sure everyone was aware the federal free college legislation is not the same as the Kansas Promise Scholarship Act.

President's Report – Dr. Krull introduced Dr. Tom Nevill who is the new Vice President of Academics for Butler and will begin on July 1st.

Dr. Krull shared more information on the Kansas Promise Act including the approved programs for Butler. The legislation approved four categories including Information Technology and Security, Mental and Physical Healthcare, Advanced Manufacturing and Building Trades, and Early Childhood Education and Development and then each college could choose one fifth area for their school. Butler chose Fire Science as their program of choice in part because part of the agreement with the Kansas Promise Act is that the students will stay in the state of Kansas for at least two years after completion of their degree. Most of the students who enroll in the Fire Science program stay in this area working for local agencies.

The Administration has presented to 8 school boards and 5 city councils and in the next few weeks they will present to 6 more school boards and 4 councils.

Dr. Krull also shared that Cowley has approached Butler about a potential nursing partnership. There are not any details to share at this time and much work will have to be done before anything is finalized.

Butler's Critical Incident Management Team is receiving a 2021 Wichita Business Journal Innovation Award for the work they have done since March of 2020 with COVID and managing the pandemic in order to keep students in class and employees working.

Butler has also been chosen by the Kansas Hispanic Education Development Foundation as the 2021 Educational Institution Making a Difference Award Winner. Butler is receiving this award because the college supports KHEDF's mission of supporting Hispanic students and professionals through educational and leadership opportunities. Butler has provided over 60

scholarships for Hispanic students over the years and this past year developed a mentor program for those students.

Educational Facilities Authority Report – Trustee Howell said there was nothing to report from the meeting because they just had bills to pay and no agenda items. Dr. Krull said they would have the last meeting of the season in July.

MONITORING REPORTS

Dean Phil Speary presented the annual report for the Academic Support and Effectiveness Division.

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

Offender Workforce Development – Michelle Ruder, Director of BETA, and Aletra Chaney-Profit, Director of Career Services, presented the Board a quick overview of Offender Workforce Development. They shared that over 4,000 offenders are released each year from the correctional facilities in Kansas back to communities; many with low education and poor employment histories prior to incarceration. It is proven that justice-involved individuals who are gainfully employed are less likely to recidivate. One of the key elements with successful transition is education, training and employment. With a correctional facility nearby, Butler has an opportunity that could benefit the college and community at large. (Their PowerPoint Presentation can be found at the end of these minutes.)

Trustee Good asked if certificates like welding and auto mechanics were available to the inmates, but Michelle told her that currently they are only able to offer associate's degrees. Aletra shared that the advisory board is looking at the technical programs that are in demand to see if that is something that can be offered in the future.

Trustee Smith asked if the college was primarily looking at doing classes on site or if there was an opportunity for work-release to come to construction technology or other classes like that. Lori Winningham said that currently, because the prison is a maximum security prison, they are wanting only on-site courses.

Trustee Winslow asked if the Pell Grant eligible requirements were going to be changing by the government to include prisoners who want to attend classes and Michelle said that bill has already been passed and will go into effect in 2023.

9100 Building – With the completion of the renovation of the 5000 Building and the ability to move classes that have been taught in the 9100 Building to the 5000 Building, the Board has been giving some consideration to the future of the 9100 Building. At the direction of the Board, Dr. Krull, Kent Williams, Lynn Umholtz and Ireland Turner met with John Rupp of ReeceNichols the end of March to walk through the 9100 Building. At the April Board meeting, the Board requested Mark Sudduth, Realty Executives, Sudduth Realty, Inc. and Jeremy Sundgren, Sundgren Realty also be contacted to provide their general ideas for the 9100 Building. Dr. Krull, Kent Williams, Lynn Umholtz, and Ireland Turner met with both in May.

Though Mark Sudduth declined to continue in the process and discussions, Jeremy Sundgren and John Rupp joined the meeting via Zoom to provide their insight into how best to approach the sale of the building if the Board would decide to make that decision. Dr. Krull told the board

that all of the information presented would be of a general nature so as not to give out any proprietary information.

Jeremy was joined by Carl Herbert, a colleague from InSite Real Estate in Wichita, who specializes exclusively in commercial real estate.

Trustee Smith asked if they were considering auctioning the building or listing it. Jeremy said that both options were on the table, but due to the nature of the listing, there were a lot of things they would not want to discuss in an open meeting.

Chair Lechtenberg asked Carl if more of their sales in the last few years had been online auction or listings. Carl said that InSite Real Estate does not do auctions, but only listings. Jeremy shared that if the college did want to go the auction route, the partnership with Carl and himself would be valuable the same as it would with a listing.

Trustee Winslow asked what they were directed to come with. Dr. Krull stated she had sent an email requesting they share a general overview of their experience and resume information, give a general idea of the demand for the property, and their experience with selling property in the Andover/Wichita area.

Trustee Winslow also asked if they had toured the 9100 building yet and Jeremy indicated he had. Trustee Winslow and Smith asked about the general condition of the building and the potential value of the location if the building was not there.

Trustee Smith said he wanted to look at what it costs to hold it versus what would be gained by selling it.

John Rupp from ReeceNichols also presented information to the Board. Trustee Winslow asked if he had viewed the 9100 building and he indicated he had. She followed up asking about the marketability of the building and the land. John believed the building had a lot of possibilities.

Dr. Krull asked the Board for direction related to the next steps with the 9100 Building. .

Mutual Gains Bargaining Update – Trustee Rhodes asked for a general update from MGB. Dr. Krull said that the general process for them is that the 6 member faculty team and the 6 member administrative team get together and start by putting together the items they want to discuss--which they did in February. Trustee Winslow asked for clarification of what this process was. Dr. Krull said it is to work out a negotiated agreement between the college (Board of Trustees and Administration) and the professional employees.

They have met twice in March, twice in April, once in May and once again last week. To date, the conversations have surrounded compensation and benefits which is a mandatory item to negotiate every year.

Trustee Smith asked about negotiations related to health insurance and Dr. Krull explained that what is negotiated is the split in contribution the college will make for health insurance and the employee contribution. As a point of reference, Dr. Krull explained that the professional employees include the full-time faculty, full-time advisors, and a counselor.

Trustee Winslow asked for clarification on which side was the company and which was the union. Dr. Krull stated the faculty are the recognized bargaining unit and the college would be the company.

Trustee Rhodes said he is concerned that the process has been going on for 3 months and non-monetary items were not discussed until yesterday. Trustee Winslow said that she was more concerned with conflict of interests.

BOARD ACTION ITEMS

Approval of Property Insurance Renewal – The Administration asked the Board to approve the FY2022 property and liability insurance premiums as presented at the meeting for a total of \$961,253. Ryan Murry was present at the meeting to answer questions.

Ryan said that property insurance in Kansas continues to be challenging and wind and hail deductibles continue to rise. He also reminded the Board that there were changes in the property value because, after working with the architect, some building values increased while others decreased.

Last year each property (El Dorado and Andover) had a wind/hail deductible of \$1,000,000 that was bought down to \$500,000. This year Chubb was able to get a \$500,000 deductible in Andover and a \$800,000 deductible for El Dorado.

Trustee Smith asked for clarification on the amount we were paying to buydown the deductible. Ryan explained that we are paying \$226,000 to buydown close to \$1.4 million.

Trustee Howell asked if the Employment Practices Liability was resolved after the incident earlier in the year. Ryan explained that they had a small limit (\$50,000 per claim up to \$100,000 per year) as well. He requested bids from three companies that all said they will not write bids for higher education institutions.

Trustee Smith asked for further clarification on the wind/hail buydown so Ryan explained that there are several locations with a \$50,000 deductible in addition to the El Dorado and Andover locations. Ryan said that the total deductible without the buydown would be over \$2 million if every building was damaged. With the buydown the maximum out of pocket would be \$750,000 with a cost of \$226,000. Trustee Smith felt like four years of paying for the buydown would equal \$1 million that could be spent elsewhere.

Trustee Winslow asked about the Museum Floater. Kent explained it covered exhibits hosted in the E.B. White Gallery as well as other art throughout the campus. She also asked for a listing of all of the art that the college owns that is covered by this policy.

Trustee Smith asked if the Board could opt to leave out the buydown and approve the rest of the policy renewals. Trustee Rhodes said it was a risk tolerance issue.

Trustee Howell recommended a reserve account that would self-fund any deductible needs so as not to need to purchase the wind/hail buydown. Kent said that as part of the HEERF funds the administration is requesting to set up a designated account that would set aside an amount

for deductibles. Trustee Winslow asked if the \$226,000 from the buydown could be added to this account and Kent said that it could.

Trustee Smith moved to accept the 2021-2022 Property Insurance Renewal minus the Wind/Hail buydown. Trustee Winslow seconded. Lora Jarvis called a roll call vote and the motion passed unanimously.

The final insurance Renewal is below:



Butler Community College
21-22 Property and Casualty Insurance Renewal

	Carrier	2020-21	2021-22	% Change
Property (Excluding Dorms)	Chubb	\$190,738	\$269,815	41.46%
Blanket - Buildings		\$85,115,525	\$97,845,992	14.96%
Blanket - Business Personal Property		\$30,317,968	\$31,259,544	3.11%
Blanket - Fine Arts		\$208,868	\$208,868	0.00%
Blanket - Outdoor Property		\$1,161,033	\$960,400	-17.28%
Business Income		\$10,016,655	\$15,129,870	51.05%
Deductible		\$50,000	\$50,000	
Deductible-901 S Haverhill/715 E 13th		\$100,000	\$100,000	
Wind/Hail Deductible		\$100,000	\$100,000	
Wind/Hail Ded-715 E 13th		\$1,000,000	\$500,000	-50.00%
Wind/Hail Ded-901 S Haverhill		\$1,000,000	\$800,000	-20.00%
Water Damage Deductible		\$100,000	\$100,000	
Wind/Hail Buydown	Lloyds of London	\$242,475	Board Declined	
Deductible Buydown-All Locations Except		\$100,000 to \$50,000	\$100,000 to \$50,000	
Deductible Buydown-715 E13th		\$1M to \$500,000	\$500,000 to \$100,000	
Deductible Buydown-901 S Haverhill		\$1M to \$500,000	\$800,000 to \$250,000	
Maximum Recoverable		\$1,500,000	\$1,291,323	-13.91%
Property (Dorms) *	General Star / Aspen	\$71,974	\$50,359	-30.03%
Building Limits		\$15,231,759	\$11,410,589	-25.09%
Personal Property Limits		\$862,378	\$964,553	11.85%
Business Income		\$1,000,000	\$1,096,396	9.64%
Deductible		\$25,000	\$10,000	-60.00%
Wind/Hail Deductible		2%	2%	
Wind/Hail Buydown (Dorms)	Lloyds of London	\$26,197	\$18,107	-30.88%
Deductible Buydown		2% to \$100,000	2% to \$100,000	
Maximum Recoverable		\$241,883	\$169,431	-29.95%
General Liability	Trident	\$47,003	\$47,863	1.83%
Limit		\$1M/\$2M	\$1M/\$2M	
Commercial Auto	Trident	\$56,264	\$61,530	9.36%
Liability Limit		\$1,000,000	\$1,000,000	
Deductible (per vehicle)		\$2,500	\$2,500	
Max Deductible (per occurrence)		\$100,000	\$100,000	
No. of Units		80	75	-6.25%
Inland Marine	Travelers	\$3,683	\$5,456	48.14%
Scheduled Equipment		\$471,759	\$419,315	-11.12%
Deductible		\$1,000	\$1,000	0.00%
Crime	Great American Ins. Co.	\$3,933	\$4,129	4.98%
Limit		\$500,000	\$500,000	0.00%
Deductible		\$25k/\$10k	\$25k/\$10k	
Canine Mortality	Trident	\$307	Declined	
Limit		\$15,000	\$15,000	
Deductible		\$500	\$500	
Law Enforcement Liability	Trident	\$4,686	\$6,406	36.71%
Limit		\$1M/\$2M	\$1M/\$2M	
Deductible		\$10,000	\$10,000	
Educators Legal Liability	Trident	\$18,243	\$18,644	2.20%
Limit		\$1M/\$2M	\$1M/\$2M	
Deductible		\$10,000	\$10,000	



Butler Community College
21-22 Property and Casualty Insurance Renewal

Employment Practices Liability	Trident	\$55,544	\$56,745	2.16%
Limit		\$1M/\$2M	\$1M/\$2M	
Retention		\$10,000	\$10,000	
Umbrella	Trident	\$30,306	\$30,859	1.82%
Limit		\$5,000,000	\$5,000,000	
Retention		\$0	\$0	
Workers Compensation	Accident Fund	\$115,737	\$113,880	-1.60%
Payroll		\$30,543,938	\$29,831,845	-2.33%
Experience Mod		0.74	0.73	-1.35%
Museum Floater	Hartford	\$2,500	\$2,500	0.00%
Museum Collection		\$100,000	\$100,000	
Loan Collection		\$100,000	\$100,000	
Deductible		\$1,000	\$1,000	
Media (Broadcasters) Liability	Capitol Indemnity	\$3,096	\$3,700	19.51%
Limit		\$1,000,000	\$1,000,000	
Deductible		\$10,000	\$10,000	
Student Professional E&O	Liberty	\$15,510	\$14,502	-6.50%
Limit		\$1M/\$3M	\$1M/\$3M	
Wellness Center Prof. Liability	Chubb	\$6,216	\$8,162	31.31%
Limit		\$1M/\$3M	\$1M/\$3M	
Deductible		\$2,500	\$2,500	
Cyber Liability	Evolve (Lloyd's)	\$12,773	\$21,518	68.46%
Limit		\$2,000,000	\$2,000,000	
Deductible		\$15,000	\$15,000	
Revenue		\$51,000,000	\$71,432,907	40.06%
TOTAL		\$907,185	\$734,175	-19.07%

* Dorm Property Policy - First \$5M written with Aspen Specialty & Excess Property written with Underwriters at Lloyds of London

Approval of COP Refinance – During the past few months John Haas has discussed the potential refinancing of the series 2013 and 2013B certificates of participation. Presented below is the required resolution to allow John to conduct a public sale of the refinancing securities. Also included below are related legal documents for the administration of the sale.

RESOLUTION NO. 21-8

**RESOLUTION AUTHORIZING THE OFFERING FOR SALE OF LEASE AGREEMENT
REFUNDING CERTIFICATES OF PARTICIPATION, SERIES 2021, OF BUTLER COUNTY
COMMUNITY COLLEGE, BUTLER COUNTY, KANSAS.**

WHEREAS, Butler County Community College, Butler County, Kansas (the "College") has heretofore entered into and has outstanding certain lease obligations; and

WHEREAS, due to the current interest rate environment, the College has the opportunity to enter into certain lease purchase agreements, and have issued certificates of participation therein, in order to achieve an interest cost savings on all or a portion of the obligations described as follows (collectively, the "Refunded Obligations"):

<u>Description</u>	<u>Series</u>	<u>Dated Date</u>	<u>Years</u>	<u>Amount</u>
Lease Agreement Refunding Certificates of Participation	2013	06/03/2013	2021 - 2025	\$1,395,000
Lease Purchase Agreement Refunding Certificates of Participation	2013B	11/01/2013	2021 - 2028	3,450,000

THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BUTLER COUNTY COMMUNITY COLLEGE, BUTLER COUNTY, KANSAS, AS FOLLOWS:

Section 1. The College is hereby authorized to offer at competitive public sale "Refunding Certificates of Participation, Series 2021, Evidencing Proportionate Interests In and Rights to Receive Payments Under a Lease Agreement" (the "Series 2021 Certificates"), in one or more series, as described in the Notice of Certificate Sale (the "Notice of Certificate Sale") attached hereto as *Exhibit "A"* and the Preliminary Official Statement referenced herein, for the purpose of refunding and refinancing the Refunded Obligations.

Section 2. Ranson Financial Group, L.L.C., Wichita, Kansas ("Financial Advisor") is hereby authorized and directed to receive bids on behalf of the College for the purchase of the Series 2021 Certificates on July 13, 2021, upon the terms and conditions set forth in said Notice of Certificate Sale, and to deliver all bids so received to the Board of Trustees (the "governing body") at its meeting to be held on such date at said time and place, at which meeting the governing body shall review such bids and shall approve a bid or reject all bids.

Section 3. The Notice of Certificate Sale is hereby approved in substantially the form attached hereto as *Exhibit A*, with such changes and additions thereto as the Vice President of Finance shall deem necessary or appropriate, and to use such document in connection with the public sale of the Series 2021 Certificates.

Section 4. The Financial Advisor, in conjunction with Gilmore & Bell, P.C., Wichita, Kansas ("Bond Counsel"), is hereby authorized to prepare a Preliminary Official Statement, and such representatives of the College are hereby authorized to use such document in connection with the sale of the Series 2021 Certificates.

Section 5. The Vice President of Finance, in conjunction with the Financial Advisor and Bond Counsel, is hereby authorized and directed to give notice of said sale by transmitting copies of the Notice of Certificate Sale and Preliminary Official Statement to prospective purchasers of the Series 2021 Certificates.

Section 6. For the purpose of enabling the Purchaser to comply with the requirements of Rule 15c2-12 of the Securities Exchange Commission (the "Rule"), the appropriate officers of the College are hereby authorized: (a) to provide the Purchaser a letter or certification to the effect that the College deems the information contained in the Preliminary Official Statement to be "final" as of its date, except for the omission of such information as is permitted by the Rule; (b) covenant to provide continuous secondary market disclosure by annually transmitting certain financial information and operating data and other information necessary to comply with the Rule to certain national repositories and the Municipal Securities Rulemaking Board, as applicable; and (c) take such other actions or execute such other documents as such officers in their reasonable judgment deem necessary; to enable the Purchaser to comply with the requirement of the Rule.

Section 7. The College agrees to provide to the Purchaser within seven business days of the date of the sale of Series 2021 Certificates or within sufficient time to accompany any confirmation that requests payment from any customer of the Purchaser, whichever is earlier, sufficient copies of the final Official Statement to enable the Purchaser to comply with the requirements of Rule 15c2-12(3) and (4) of the Securities and Exchange Commission and with the requirements of Rule G-32 of the Municipal Securities Rulemaking Board.

Section 8. The Chair, Secretary of the Board, Vice President of Finance and the other officers and representatives of the College, the Financial Advisor and Bond Counsel are hereby authorized and directed to take such other action as may be necessary to carry out the public sale of the Series 2021 Certificates.

Section 9. This Resolution shall be in full force and effect from and after its adoption.

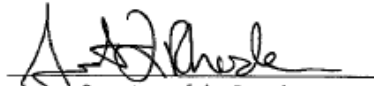
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ADOPTED by the governing body on June 8, 2021.

(SEAL)

ATTEST:


Chair


Secretary of the Board

CERTIFICATE DEEMING
PRELIMINARY OFFICIAL STATEMENT FINAL

To:

Re: Butler County Community College, Butler County, Kansas, Lease Agreement Refunding Certificates of Participation, Series 2021A and Series 2021B (jointly the "Series 2021 Certificates")

Ladies and Gentlemen:

The undersigned is the duly acting Vice President of Finance of Butler County Community College, Butler County, Kansas (the "College"), and is authorized to deliver this Certificate to the addressee (the "Purchaser") on behalf of the College. The College has heretofore caused to be delivered to the Purchaser copies of the Preliminary Official Statement (the "Preliminary Official Statement"), relating to the above-referenced Series 2021 Certificates.

For the purpose of enabling the Purchaser to comply with the requirements of Rule 15c2-12(b)(1) of the Securities and Exchange Commission (the "Rule"), the College hereby deems the information regarding the College contained in the Preliminary Official Statement to be final as of its date, except for the omission of such information as is permitted by the Rule, such as offering prices, interest rates, selling compensation, aggregate principal amount, principal per maturity, delivery dates, ratings, identity of the underwriters and other terms of the Series 2021 Certificates, depending on such matters.

Very truly yours,

**BUTLER COUNTY COMMUNITY COLLEGE,
BUTLER COUNTY, KANSAS**

By: _____
Title: Vice President of Finance

NOTICE OF CERTIFICATE SALE

\$1,180,000*
LEASE AGREEMENT REFUNDING CERTIFICATES OF PARTICIPATION SERIES 2021A

\$3,345,000*
LEASE AGREEMENT REFUNDING CERTIFICATES OF PARTICIPATION SERIES 2021B

**EVIDENCING A PROPORTIONATE INTEREST OF THE OWNERS THEREOF
IN BASIC RENT PAYMENTS TO BE MADE BY BUTLER COUNTY COMMUNITY COLLEGE
PURSUANT TO A LEASE AGREEMENT**

Bids. Written bids will be received by Ranson Financial Group, L.L.C., Wichita, Kansas (“Financial Advisor”), on behalf of the Board of Trustees of Butler County Community College (the “College”) at 200 W. Douglas, Suite 600, Wichita, Kansas 67202, Fax: (316) 265-5403, and via PARITY® in the case of electronic bids, until 10:00 a.m., Central Daylight Time, on July 13, 2021 for the purchase of \$1,180,000* principal amount of Refunding Certificates of Participation, Series 2021A Evidencing a Proportionate Interest of the Owners thereof in Basic Rent Payments to be made by the College pursuant to a Lease Agreement (the “Series 2021A Certificates”) and \$3,345,000* principal amount of Refunding Certificates of Participation, Series 2021B Evidencing a Proportionate Interest of the Owners thereof in Basic Rent Payments to be made by the College pursuant to a Lease Agreement (the “Series 2021B Certificates,” and, with the Series 2021A Certificate, jointly, the “Certificates”).

Certificate Details. The Series 2021 Certificates will be issued pursuant to a Declaration of Trust by the Trustee identified below. The Series 2021 Certificates will consist of fully registered certificates in the denomination of \$5,000 or any integral multiple thereof. The Series 2021 Certificates will be dated August 3, 2021, and the principal portion thereof will become due annually in the years as follows:

SERIES 2021A CERTIFICATES*

<u>Maturity</u>	<u>Principal Amount</u>	<u>Maturity</u>	<u>Principal Amount</u>
September 1, 2022	\$290,000	September 1, 2024	\$300,000
September 1, 2023	290,000	September 1, 2025	300,000

SERIES 2021B CERTIFICATES*

<u>Maturity</u>	<u>Principal Amount</u>	<u>Maturity</u>	<u>Principal Amount</u>
November 1, 2022	\$475,000	November 1, 2026	\$480,000
November 1, 2023	475,000	November 1, 2027	480,000
November 1, 2024	470,000	November 1, 2028	485,000
November 1, 2025	475,000		

*Subject to change

Each of the Series 2021 Certificates shall represent the right to receive a proportionate share of the interest portion and principal portion of Basic Rent paid by the College to the Trustee identified below under a Lease Agreement (the “Lease”). The interest portion due on the Series 2021A Certificates will accrue from the date of the Series 2021A Certificates, at rates to be determined when the Series 2021A Certificates are sold as hereinafter provided, which interest portion will be payable semiannually on Certificate Payment Dates, which shall be March 1 and September 1 in each year, beginning on March 1, 2022. The interest portion due on the Series 2021B Certificates will accrue from the date of the Series 2021B Certificates, at rates to be determined when the Series 2021B Certificates are sold as hereinafter provided, which interest portion will be payable semiannually on Certificate Payment Dates, which shall be May 1 and November 1 in each year, beginning on May 1, 2022..

***Adjustment of Issue Size.** The College reserves the right to increase or decrease the total principal amount of either series of the Series 2021 Certificates, depending on the purchase price and interest rates bid and the offering prices specified by the successful bidder. The principal amount of any maturity may be adjusted by the College in order to properly size the Series 2021 Certificates, structure certain funds and accounts and substantially obtain debt service parameters determined by the College. The successful bidder may not withdraw its bid or change the interest rates bid as a result of any changes made to the principal amount of the Series 2021 Certificates. If there is an increase or decrease in the final principal amount of either series of the Series 2021 Certificates, the College will notify the respective successful bidder for each such series of the Series 2021 Certificates by means of telephone or facsimile transmission, subsequently confirmed in writing, no later than 12:00 p.m., Central Time, on the Sale Date. The actual purchase price for each series of the Series 2021 Certificates shall be calculated by applying the percentage of par value bid by the successful bidder against the final aggregate principal amount of such series of Series 2021 Certificates, as adjusted. If the principal amounts are modified, the College will seek to modify the maturity schedule, or make other mutually agreeable changes, in a way that will neither increase nor reduce the

successful bidder's spread as a percentage of the principal amount of the Series 2021 Certificates issued, after taking into account such adjustments.

Trustee, Paying Agent and Certificate Registrar. Security Bank of Kansas City, Kansas City, Kansas.

Authority, Purpose and Security. The Lease and Series 2021 Certificates will refinance 1) a certain student housing facility housing approximately 130 students on the campus of the College in El Dorado, Kansas (the "Improvements") and 2) the acquisition and installation of certain energy conservation improvements to the College's educational facilities on the campus of the College in Butler County, Kansas (the "Equipment"), all pursuant to K.S.A. 71-201 *et seq.*, as amended. The Series 2021 Certificates are secured by and payable from the Trust Estate established under the Declaration of Trust, which consists, in part, of Basic Rent Payments received by the Trustee under the Lease. The obligation of the College to make Basic Rent Payments under the Lease is a limited obligation, payable from available revenues of the College, including those raised through ad valorem taxation, but shall not in any way be construed to be a general obligation or indebtedness of the College. The term of the Lease extends to November 1, 2028. The Lease is also subject to change or termination by act of the Kansas Legislature.

Conditions of Bids. Proposals will be received on the Series 2021 Certificates bearing such rate or rates of interest as may be specified by the bidders, subject to the following conditions: (a) the same rate shall apply to all of the principal portion due in each year; (b) each interest rate specified shall be a multiple of 1/8 or 1/20 of 1%; and (c) no supplemental interest payments will be considered. Each bid shall specify the total interest cost (expressed in dollars) during the term of the Lease on the basis of such bid, the discount, if any, the premium, if any, offered by the bidder, the net interest cost (expressed in dollars) on the basis of such bid and the average annual net interest rate (expressed as a percentage) on the basis of such bid. Each bidder shall certify to the College the correctness of the information contained on an Official Bid Form; the College will be entitled to rely on such certification. Electronic bids via PARITY® must be submitted in accordance with its Rules of Participation, as well as the provisions of this Notice of Certificate Sale. If provisions of this Notice of Certificate Sale conflict with those of PARITY®, this Notice of Certificate Sale shall control. Each bidder agrees that, if it is awarded the Series 2021 Certificates, it will provide the certification as to initial offering prices described under the caption "Reoffering Price" in this Notice. There is no requirement that a bidder bid on both the Series 2021A Certificates and the Series 2021B Certificates.

PARITY®. Information about the electronic bidding services of PARITY® may be obtained from i-Deal LLC at 1359 Broadway, 2nd Floor, New York, New York 10018, Phone No. (212) 849-5023.

Basis of Award. The award of each series of the Series 2021 Certificates will be made on the basis of the lowest true interest cost ("TIC"). TIC will be determined as follows: the TIC is the discount rate (expressed as a per annum percentage rate) which, when used in computing the present value of all payments of principal and interest to be paid on the Series 2021 Certificates, from the payment dates to the Dated Date, produces an amount equal to the price bid, including any adjustments for premium or discount, if any. Present value will be computed on the basis of semiannual compounding and a 360-day year of twelve 30-day months. Bidders are requested to provide a calculation of the TIC for the Series 2021 Certificates, as applicable, on the Official Bid Form, computed as specified herein on the basis of their respective bids, which shall be considered as informative only and not binding on either the bidder or the College. The College or its Financial Advisor will verify the TIC based on such bids. If there is any discrepancy between the TIC specified and the bid price and interest rates specified, the specified bid price and interest rates shall govern and the TIC specified in the bid shall be adjusted accordingly. If two or more proper bids providing for identical amounts for the lowest TIC are received, the governing body of the College will determine which bid, if any, will be accepted, and its determination is final.

The College reserves the right to reject any and/or all bids and to waive any irregularities in a submitted bid. Any bid received after the submittal hour on the sale date set forth above will be returned to the bidder. Any disputes arising hereunder shall be governed by the laws of Kansas, and any party submitting a bid agrees to be subject to jurisdiction and venue of the federal and state courts within Kansas with regard to such dispute.

The College's acceptance, including electronic acceptance through PARITY®, of the successful bidder's proposal for the purchase of a series of the Series 2021 Certificates in accordance with this Notice of Certificate Sale shall constitute a certificate purchase agreement between the College and the successful bidder for purposes of the laws of the State and a contract between the College and the successful bidder for the purposes of Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") and Rule G-32 of the Municipal Securities Rulemaking Board ("Rule G-32"). The method of acceptance shall be determined solely by the governing body of the College.

Ratings. The College has not applied for a rating on the Series 2021 Certificates herein offered for sale.

Optional Bond Insurance. The College has not applied for any policy of municipal bond insurance with respect to the Series 2021 Certificates, and will not pay the premium in connection with any policy of municipal bond insurance desired by the successful bidder. In the event a bidder desires to purchase and pay all costs associated with the issuance of a policy of municipal bond insurance in connection with the Series 2021 Certificates, such indication and the name of the desired insurer must be set forth on the bidder's Official Bid Form, and shall specify all terms and conditions to which the College will be required to agree in connection with the issuance of such insurance policy. The College specifically reserves the right to reject any bid specifying municipal bond insurance, even though such bid may result in the lowest net interest cost to the College.

CUSIP Numbers. CUSIP identification numbers will be assigned and printed on the Series 2021 Certificates, but neither the failure to print such number on any Series 2021 Certificates nor any error with respect thereto shall constitute cause for failure or refusal by the purchaser thereof to accept delivery of and pay for the Series 2021 Certificates in accordance with the terms of this Notice. The Financial Advisor will apply for CUSIP numbers pursuant to Rule G-34 implemented by the Municipal Securities Rulemaking Board. All expenses in relation to the assignment and printing of CUSIP numbers on the Series 2021 Certificates will be paid by the College.

Establishment of Issue Price. (a) In order to provide the College with information necessary for compliance with Section 148 of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations promulgated thereunder (collectively, the "Code"), the successful bidder for each series of Series 2021 Certificates will be required to assist the College in establishing the "issue price" of the series of Series 2021 Certificates and complete, execute and deliver to the College prior to the Closing Date, a written certification in a form

acceptable to the successful bidder, the College and Bond Counsel (the "Issue Price Certificate") containing the following for each maturity of the series of Series 2021 Certificates: (1) the interest rate; (2) the reasonably expected initial offering price to the "public" (as said term is used in Treasury Regulation Section 1.148-1(f) (the "Regulation")) or the sale price; and (3) pricing wires or equivalent communications supporting such offering or sale price. However, such Issue Price Certificate may indicate that the successful bidder has purchased the series of Series 2021 Certificates for its own account in a capacity other than as an underwriter or wholesaler, and currently has no intent to reoffer the series of Series 2021 Certificates for sale to the public. Any action to be taken or documentation to be received by the College pursuant hereto may be taken or received by the Financial Advisor or Bond Counsel on behalf of the College.

(b) The College intends that the sale of each series of the Series 2021 Certificates pursuant to this Notice shall constitute a "competitive sale" as defined in the Regulation. In support thereof: (1) the College shall cause this Notice to be disseminated to potential bidders in a manner reasonably designed to reach potential bidders; (2) all bidders shall have an equal opportunity to submit a bid; (3) the College reasonably expects that it will receive bids from at least three bidders that have established industry reputations for underwriting municipal bonds such as the Series 2021 Certificates; and (4) the College anticipates awarding the sale of each series of the Series 2021 Certificates to the bidder that provides a bid with the lowest TIC in accordance with the section hereof entitled "Basis of Award."

(c) Any bid submitted pursuant to this Notice shall be considered a firm offer for the purchase of a series of the Series 2021 Certificates as specified therein. The successful bidder shall constitute an "underwriter" as said term is defined in the Regulation. By submitting its bid, the successful bidder confirms that it shall require any agreement among underwriters, a selling group agreement or other agreement to which it is a party relating to the initial sale of the Series 2021 Certificates, to include provisions requiring compliance with provisions of the Code and the Regulation regarding the initial sale of a series of the Series 2021 Certificates.

(d) If all of the requirements of a "competitive sale" are not satisfied, the College shall advise the successful bidder of such fact at the time of award of the sale of a series of the Series 2021 Certificates to the successful bidder and the following provisions shall apply to the series of Series 2021 Certificates. ***In such event, any bid submitted will not be subject to cancellation or withdrawal.*** Within twenty-four (24) hours of the notice of award of the sale of the series of Series 2021 Certificates, the successful bidder shall advise the College if a "substantial amount" (as defined in the Regulation (10%)) of any maturity of the series of Series 2021 Certificates has been sold to the public and the price at which such substantial amount was sold. The College will treat such sale price as the "issue price" for such maturity, applied on a maturity-by-maturity basis. The College will ***not*** require the successful bidder to comply with that portion of the Regulation commonly described as the "hold-the-offering-price" requirement for the remaining maturities, but the successful bidder may elect such option. If the successful bidder exercises such option, the College will apply the initial offering price to the public provided in the bid as the issue price for such maturities. If the successful bidder does not exercise that option, it shall thereafter promptly provide the College the prices at which a substantial amount of such maturities are sold to the public; provided such determination shall be made and the College notified of such prices not later than three (3) business days prior to the Closing Date. ***Any change in the issue price of any of the Series 2021 Certificates after the Submittal Hour will not affect the purchase price for the Series 2021 Certificates submitted in the bid of the successful bidder.***

(e) This agreement by the successful bidder to provide such information will continue to apply after the Closing Time if: (a) the College requests the information in connection with an audit or inquiry by the Internal Revenue Service (the "IRS") or the Securities and Exchange Commission (the "SEC") or (b) the information is required to be retained by the College pursuant to future regulation or similar guidance from the IRS, the SEC or other federal or state regulatory authority.

Optional Prepayment. The Series 2021A Certificates are not subject to optional prepayment. The Series 2021B Certificates that evidence Principal Portions of Basic Rent payable to Certificate Owners on and after November 1, 202_, shall be subject to optional prepayment, as a whole or in part, on November 1, 202_, or any date thereafter, at a Prepayment Price equal to 100% of the Principal Portion of Basic Rent represented by the Series 2021 Certificates being prepaid plus the Interest Portion of Basic Rent accrued to the Prepayment Date, from amounts paid by the College to prepay or partially prepay Basic Rent Payments pursuant to the terms of the Lease. Notwithstanding the foregoing, if the College does not extend the Lease Term for the Extended Term under the Lease, and pays certain Basic Rent Payments on the final Basic Rent Payment Date, which Basic Rent Payments would have been due during the Extended Term, the Trustee may, without instruction from the College, apply such Basic Rent Payments to prepay Certificates as provided above. The Series 2021 Certificates shall be subject to optional prepayment prior to their respective stated maturities, on any date, as a whole, at a Prepayment Price equal to 100% of the Principal Portion of Basic Rent represented thereby plus the Interest Portion of Basic Rent accrued to the Prepayment Date, in the event of substantial damage to or destruction or condemnation (other than condemnation by the College) of, or loss of title to, substantially all of the Improvements or Equipment, or if, as a result of changes in the Constitution of the State or legislative or administrative action by the State or the United States, the Site Lease or the Lease becomes unenforceable and the College prepaies all Basic Rent Payments under the Lease.

Mandatory Prepayment. A bidder may elect to have all or a portion of a series of the Series 2021 Certificates that evidence Principal Portions of Basic Rent payable to Certificate Owners scheduled to be paid in consecutive years issued as term certificates (the "Term Certificates"), scheduled to be paid in the latest of said consecutive years and subject to mandatory prepayment requirements consistent with the schedule of serial payments set forth above, subject to the following conditions: not less than all Certificates to be paid in the same year shall be converted to Term Certificates with mandatory prepayment requirements and a bidder shall make such an election by completing the applicable paragraph on the Official Bid Form or completing the applicable information on PARITY®.

Delivery. The College will pay for printing the Series 2021 Certificates and will deliver the same properly prepared, executed and registered without cost to the successful bidder on or about August 3, 2021, to such bank or trust company in the contiguous United States of America as may be specified by the successful bidder, or elsewhere at the expense of the successful bidder.

Approval of Series 2021 Certificates. The Series 2021 Certificates will be sold subject to the legal opinion of GILMORE & BELL, P.C., Wichita, Kansas, Special Counsel, whose approving legal opinion as to the validity of the Lease and Series 2021 Certificates will be

furnished and paid for by the College, printed on the Series 2021 Certificates and delivered to the successful bidder as and when the Series 2021 Certificates are delivered.

Additional Information. Additional information regarding the Series 2021 Certificates may be obtained from the College's Vice President of Finance, BOE 926, 901 S. Haverhill Road, El Dorado, Kansas 67042, Attn: Kent Williams, (316) 322-3103, kwilliams@butlercc.edu, or from the Financial Advisor, Ranson Financial Consultants, L.L.C., 200 W. Douglas, Suite 600, Wichita, Kansas 67202, Attention: John Haas (316) 264-3400, Fax No. (316) 265-5403 or bids@ransonfinancial.com.

DATED June 8, 2021.

OFFICIAL BID FORM
 PROPOSAL FOR THE PURCHASE OF
 BUTLER COUNTY COMMUNITY COLLEGE, BUTLER COUNTY, KANSAS
 REFUNDING CERTIFICATES OF PARTICIPATION, SERIES 2021A
 EVIDENCING A PROPORTIONATE INTEREST OF THE OWNERS THEREOF
 IN BASIC RENT PAYMENTS TO BE MADE BY THE COLLEGE PURSUANT TO A LEASE AGREEMENT

TO: John Haas, Ranson Financial Group, L.L.C.
 on behalf of Butler County Community College

July 13, 2021

For \$1,180,000* principal amount of Refunding Certificates of Participation, Series 2021A, of Butler County Community College, Butler County, Kansas, to be dated August 3, 2021, as described in your Notice of Certificate Sale dated June 8, 2021, said Certificates to bear interest as follows:

<u>Payment Date</u>	<u>Principal Amount*</u>	<u>Interest Rate</u>	<u>Payment Date</u>	<u>Principal Amount*</u>	<u>Interest Rate</u>
September 1, 2022	\$290,000	_____ %	September 1, 2024	\$300,000	_____ %
September 1, 2023	290,000	_____ %	September 1, 2025	300,000	_____ %

the undersigned will pay the par value of the Certificates, plus accrued interest to the date of delivery, less a total discount, plus a total premium in the amount set forth below.

Total interest cost to maturity at the rates specified	\$ _____
Discount (if any) not to exceed 1.00%	\$ _____
Premium (if any)	(\$ _____)
Net interest cost (adjusted for Discount/Premium)	\$ _____
True Interest Cost	_____ %

The Bidder elects to have the following Term Certificates:

<u>Payment Date</u>	<u>Years</u>	<u>Amount</u>
	_____ to _____	\$ _____
	_____ to _____	\$ _____

subject to mandatory prepayment requirements in the amounts and at the times shown above.

This proposal is subject to all terms and conditions contained in said Notice of Certificate Sale, and if the undersigned is the successful bidder, the undersigned will comply with all of the provisions contained in said Notice. The acceptance of this proposal by the College shall constitute a contract between the College and the successful bidder for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission.

Submitted by: _____

[LIST ACCOUNT MEMBERS ON REVERSE]

By: _____
 Telephone No. (____) _____

APPROVAL

Pursuant to action duly taken by the Board of Trustees of Butler County Community College, Butler County, Kansas, the above proposal is hereby accepted on July 13, 2021.

Attest:

 Secretary of the Board

 Chair

ACCEPTANCE AND CONFIRMATION:
 ("TRUSTEE")

By: _____
 Name: _____
 Title: Trust Officer

NOTE: No additions or alterations in the above proposal form shall be made, and any erasures may cause rejection of any bid. Sealed or facsimile bids may be filed with Ranson Financial Group, LLC, 200 W. Douglas, Suite 600, Wichita, Kansas 67202, (316) 264-3400; Fax No. (316) 265-5403, at or prior to 10:00 a.m., Central Time, on July 13, 2021. Any bid received after such time will be returned to the bidder.

OFFICIAL BID FORM
 PROPOSAL FOR THE PURCHASE OF
 BUTLER COUNTY COMMUNITY COLLEGE, BUTLER COUNTY, KANSAS
 REFUNDING CERTIFICATES OF PARTICIPATION, SERIES 2021B
 EVIDENCING A PROPORTIONATE INTEREST OF THE OWNERS THEREOF
 IN BASIC RENT PAYMENTS TO BE MADE BY THE COLLEGE PURSUANT TO A LEASE AGREEMENT

TO: John Haas, Ranson Financial Group, L.L.C.
 on behalf of Butler County Community College

July 13, 2021

For \$3,345,000* principal amount of Refunding Certificates of Participation, Series 2021B, of Butler County Community College, Butler County, Kansas, to be dated August 3, 2021, as described in your Notice of Certificate Sale dated June 8, 2021, said Certificates to bear interest as follows:

<u>Payment Date</u>	<u>Principal Amount*</u>	<u>Interest Rate</u>	<u>Payment Date</u>	<u>Principal Amount*</u>	<u>Interest Rate</u>
November 1, 2022	\$475,000	_____ %	November 1, 2026	\$480,000	_____ %
November 1, 2023	475,000	_____ %	November 1, 2027	480,000	_____ %
November 1, 2024	470,000	_____ %	November 1, 2028	485,000	_____ %
November 1, 2025	475,000	_____ %			

the undersigned will pay the par value of the Certificates, plus accrued interest to the date of delivery, less a total discount, plus a total premium in the amount set forth below.

Total interest cost to maturity at the rates specified \$ _____
 Discount (if any) not to exceed 1.00% \$ _____
 Premium (if any) (\$ _____)
 Net interest cost (adjusted for Discount/Premium) \$ _____
 True Interest Cost _____ %

The Bidder elects to have the following Term Certificates:

Payment Date	Years	to	Amount
	_____	_____	\$ _____
	_____	_____	\$ _____

subject to mandatory prepayment requirements in the amounts and at the times shown above.

This proposal is subject to all terms and conditions contained in said Notice of Certificate Sale, and if the undersigned is the successful bidder, the undersigned will comply with all of the provisions contained in said Notice. The acceptance of this proposal by the College shall constitute a contract between the College and the successful bidder for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission.

Submitted by: _____

[LIST ACCOUNT MEMBERS ON REVERSE]

By: _____
 Telephone No. (____) _____

APPROVAL

Pursuant to action duly taken by the Board of Trustees of Butler County Community College, Butler County, Kansas, the above proposal is hereby accepted on July 13, 2021.

Attest:

 Secretary of the Board

 Chair

ACCEPTANCE AND CONFIRMATION:
 ("TRUSTEE")

By: _____
 Name: _____
 Title: Trust Officer

NOTE: No additions or alterations in the above proposal form shall be made, and any erasures may cause rejection of any bid. Sealed or facsimile bids may be filed with Ranson Financial Group, LLC, 200 W. Douglas, Suite 600, Wichita, Kansas 67202, (316) 264-3400; Fax No. (316) 265-5403, at or prior to 10:00 a.m., Central Time, on July 13, 2021. Any bid received after such time will be returned to the bidder.

Trustee Smith moved to approve Resolution 21-8 as presented to authorize Ranson Financial Group to offer refunding certificates for the Series 2013 and 2013B certificates of participation. Trustee Winslow seconded.

Kevin Cowen noted the market is good for the sale and timing is important related to federal finance laws dictating closing timelines.

Lora Jarvis called a roll call vote and the motion passed unanimously.

Approval of Health Insurance Self-Funding – In the Board of Trustee work session held on May 17, 2021 IMA provided a renewal overview for the upcoming plan dates of October 1, 2021- September 30, 2022. As a part of the renewal process Butler continues to focus on options for cost containment (long term) for the college, and affordable quality health care for the employees. The renewal to remain fully insured will result in a direct increase to premium cost of approximately 17.7% (\$926,938). The option for self-funding would result in a 1.5% (\$80,000) increase in overall premium when funded at expected claims cost, and includes administrative fees and stop loss insurance.

Reserve funding for up to three months of claims will need to be directed from a combination of funding sources including HEERF funding and operating budget to be placed in a designated account in the amount of \$1,500,000.

Trustee Law moved that the Board approve moving the Health Insurance Medical Plans from fully insured by the carrier to the self-funded option with Administrative Services Only (ASO) provided through Blue Cross/Blue Shield of Kansas. The reserves to be set at \$1.5M will cover three months of expected claim costs, provide for additional reserve should claim costs increase in the year, and provide for future premium protection in subsequent years. Trustee Smith seconded.

Trustee Winslow requested HR investigate competitive companies to administrate the insurance. Shelley Stultz said that IMA looked at the three providers in the area, United, Aetna and Blue Cross & Blue Shield. Aetna was not interested in giving a quote for self-insured or self-funded because of Butler's amount of risk. United Healthcare is a smaller market so while they were competitive they do not have as broad a network or administrative services like Blue Cross & Blue Shield.

Trustee Rhodes asked if the ASO typically coincided with whomever had the Stop Loss or if it could be separate. Shelley said it is bundled so everything is through Blue Cross & Blue Shield. If they decided not to bundle they could go to market for all of the separate components.

Lora Jarvis called a roll call vote and the motion passed unanimously.

Approval of Weapons Policy Revisions – Beginning July 1, 2017, the Personal and Family Protection Act (PFPA), K.S.A. 75-7c01 *et seq.*, allowed the carrying of concealed

handguns on Kansas community college campuses, including all buildings and public areas owned or leased by the College without adequate security measures, except in specific restricted access areas within buildings. By law, individuals who were 21 years of age or older and who are not prohibited or disqualified by law, could lawfully carry a concealed handgun. Open carry of firearms and possession of weapons other than concealed handguns was to be prohibited on all campuses.

College legal counsel, Ray Connell assisted in the development of the current policy that was discussed college-wide with students, faculty, staff, administrators, and Board members in more than 25 different meetings prior to the policy being approved by the Board in April 2017. Since 2017, Butler has not had any gun related issues on the different campus locations or in the residence halls.

Prior to the end of the current legislative session, HB 2058 was passed allowing persons 18 and older, if trained, licensed and passed a background check, to conceal and carry. The Governor vetoed and signed the bill on April 23, 2021 citing concerns it will allow more guns on college campuses and will potentially drive students away from colleges and universities, but the veto was overridden on May 3rd.

College legal counsel, Ray Connell, has reviewed the newest legislation and has updated Butler's original policy to include the new statutory language. The new law goes into effect July 1, 2021.

While the Student Code of Conduct and Employee Disciplinary Procedures are still being reviewed related to the weapons policy, the updated policy was presented below with strikethroughs for eliminating language and added language highlighted in yellow.

Weapons Policy

A. Purpose:

The purpose of this Policy Statement is to adopt and implement the Board of Trustee's Policy on weapons possession and to direct the creation and implementation of campus specific procedures at Butler Community College campuses.

B. Applies to:

All faculty, staff, students, visitors of the Butler Community College.

C. Campuses:

901 South Haverhill Road, El Dorado, Kansas
2600 West 6th Street, El Dorado, Kansas
701 East Main, Hill Building, Marion, Kansas
715 East 13th Street, Andover, Kansas
~~1810 North Andover Road, Andover, Kansas~~

110 East 21st Street, Andover, Kansas
131 West Main, Council Grove, Kansas
53474 Lawrence Court Building #412, McConnell AFB, Wichita, Kansas
712 South Rose Hill Road, Rose Hill, Kansas
2626 South Rock Road, Suite 116, Wichita, Kansas
6655 East Zimmerly, Wichita, Kansas 67207

D. Policy Statement:

As required by Kansas Law, Personal and Family Protection Act (PFPA), K.S.A. 75-7c01 *et seq.*, Concealed Carry of Handgun shall be permitted on Community College Campuses, including all buildings and public areas owned or leased by College without adequate security measures, except in specific restricted access areas within buildings. Open carry of firearms and possessions of weapons¹ other than concealed handguns² shall be prohibited on all campuses. Nothing in this Policy shall read to prohibit College Public Safety Officers or other Law Enforcement Officers as defined by K.S.A. 75-7c22 from carrying weapons. The College campuses shall develop specific procedures for safe possession, use and storage of such weapons.

High School campuses: Andover, Rose Hill, Council Grove, and Marion are specifically and expressly exempt from this Policy.

Federal Facility: McConnell Air Force Base is also exempt from this policy.

~~“Educare” on El Dorado campus and the enclosed/fenced playground area surrounding Educare is specifically and expressly exempt from this Policy.~~

¹ “Weapon” means a weapon described in K.S.A. 21-6301, as further defined under K.S.A. 75-7c20; however, for purposes of this Policy included knives more than 4 inches in length.

² “Handgun” is defined as a “firearm”, pursuant to K.S.A. 75-7c02, with cross-reference to K.S.A. 75-7b01.

Specifically, under K.S.A. 75-7b01, it is (1) a pistol or revolver which is designed to be fired by the use of a single hand and which is designed to fire or capable of firing fixed cartridge ammunition; or (2) any other weapon which will or is designed to expel a projectile by the action of an explosive and which is designed to be fired by the use of a single hand.

In accordance with the Kansas Personal and Family Protection Act, K.S.A. 75-7c01 *et seq.*, as amended (the “Act”) and other applicable federal/state laws, it is permissible and will not be a violation of this Policy for the:

- i) carrying of one concealed Handgun² on Campus by legally qualified individuals, pursuant to Kansas law, and also in accordance with the Concealed Carry Restrictions set forth below,
- ii) lawful carrying of a concealed Handgun by an employee performing College duties at an off-Campus Activity, when in accordance with applicable laws/policies for such location,
- iii) lawful possession of a Handgun within a personal/non-College vehicle,

- iv) lawful possession of Weapons:
 - a. by Department or other law enforcement officers while acting within the scope of their employment, by authorized armored car personnel, or by others authorized in writing by the Butler College Head of Security or designee, or
 - b. as necessary for the conduct of College approved programs.

E. Concealed Carry:

Beginning July 1, 2017 **2021**, any individual who is **eighteen (18) to** twenty-one (21) years of age, **with a provisional concealed carry license** or **those twenty-one (21) years of age and** older and who is not prohibited or disqualified by law and who is lawfully eligible to carry one concealed handgun in Kansas shall not be precluded from doing so on Butler campuses, including all facilities owned or leased by Butler Community College, except (1) in buildings and public areas of buildings for which “Adequate Security Measures” (ASMs) are provided, (2) high school campus ~~or Educare~~, or (3) in a specified restricted access area of a building. Within such restricted access areas, concealed carry will be banned. Individuals who are not employees of the College may be authorized access through a restricted access entrance only pursuant to a College screening process that is compliant with the provisions of the PFFPA. The College may temporarily designate specific locations as prohibiting concealed handguns and use temporarily.

F. Concealed Carry Required Safety Measures:

Each individual who lawfully possesses a Handgun on Campus shall be wholly and solely responsible for carrying, storing and using that Handgun in a safe manner and in accordance with the law and this Policy. Individuals who carry a Handgun on Campus must carry it concealed on or about their person at all times. “Concealed” means completely hidden from view and does not reveal the Handgun in any way, shape or form. “About” the person means that an individual may carry a Handgun if it can be carried securely in a suitable carrier, such as a backpack, purse, handbag or other personal carrier designed and intended for the carrying of an individual’s personal items. Moreover, the carrier must at all times remain within the exclusive and uninterrupted control of the individual. This includes wearing the carrier with one or more straps consistent with the carrier’s design, carrying or holding the carrier or setting the carrier next to or within the immediate reach/control of the individual. It shall be a violation of this Policy to openly display any possessed Handgun while on Campus. Handguns with an external safety must be carried with safety in “on’ position.

G. Legal Restrictions Pursuant to Federal and State Restrictions on Firearms:

The following state and federal laws apply to possession and use of firearms, including the carry of concealed handguns.

- Kansas law states that the only type of firearm that an individual can carry while concealed is a handgun (K.S.A. 21-6301 et. seq.);
- An individual in possession of a concealed handgun must be at least **18 years of age up to twenty-one (21) with a provisional concealed carry license, or twenty-one (21) and older** ~~21 years of age~~ (K.S.A. 21-6302(a)(4)); **as amended**);

- A firearm cannot be carried by an individual under the influence of alcohol or drugs, or both, to such a degree as to render the individual incapable of safely operating the firearm (K.S.A. 21-6332);
- A firearm cannot be carried by an individual who is an unlawful user of and addicted to any controlled substance (as defined in section 102 of the Controlled Substances Act, codified at 21 U.S.C. § 802) (K.S.A. 21-6301(a)(10));
- A firearm cannot be carried by an individual who is or has been a mentally ill person subject or has been subjected to involuntary commitment (K.S.A. 21-6301(a)(13));
- A firearm cannot be carried by an individual with an alcohol or substance abuse problem subject to involuntary commitment (K.S.A. 21-6301(a)(13));
- A firearm cannot be carried by an individual who has been convicted of a felony crime (K.S.A. 21-6304(a)) or convicted in any court of a crime punishable by imprisonment for a term exceeding one year (18 U.S.C. 922(g)(1)) (parole and conditions of probation apply);
- Automatic firearms and sawed off shotguns cannot be carried (K.S.A. 21-6301(a)(5));
- A cartridge which can be fired by a handgun and which has as plastic-coated bullet with a core of less than 60% lead by weight is illegal (K.S.A. 21-6301(a)(6));
- Suppressors and silencers cannot be used with a firearm (K.S.A. 21-6301(a)(4));
- Firearms cannot be fired in the corporate limits of a city or at a dwelling, or at a structure or vehicle in which people are present, except in self-defense (K.S.A. 21-6308a and K.S.A. 21-6308(a)(1)(A));
- A firearm cannot be carried by a person who is a fugitive from justice (18 U.S.C. § 922(g)(2));
- A firearm cannot be carried by an individual who is an illegal alien (18 U.S.C. § 922(g)(5)(A));
- A firearm cannot be carried by an individual who has been discharged from the Armed Forces under dishonorable conditions (18 U.S.C. § 922(g)(6));
- A firearm cannot be carried by an individual who has renounced his or her United States citizenship (18 U.S.C. § 922(g)(7));
- A firearm cannot be carried by an individual who is subject to a court order restraining the person from harassing, stalking, or threatening an intimate partner or child of the intimate partner (18 U.S.C. § 922(g)(8)); and
- A firearm cannot be carried by an individual who has been convicted of a misdemeanor crime of domestic violence (18 U.S.C. § 922(g)(9)).

H. Location Restrictions:

Certain campus buildings and/or public use areas within campus buildings can be permanently or temporarily designated to prohibit concealed handguns except as noted above in Section D. There are no campus buildings or public areas that have been permanently designated to prohibit concealed handguns with ASMs in place. If a specific location on a Butler campus is to be temporarily designated as prohibiting the carrying of a concealed handgun and the temporary use of ASMs as defined and required by law will be utilized, appropriate notice would be given for this temporary designation.

Campus locations leased by Butler Community College or used for Off-Campus Activity, and owned by an entity that may lawfully exclude or permit firearms at their premises (concealed or otherwise), may choose at their sole discretion to exclude or permit Handguns from their premises, notwithstanding a lease or use arrangement with Butler Community College. This Policy shall honor landlord restrictions.

I. Additional Safety Measures:

Butler Community College and its employees, staff, administration and trustees who do not provide adequate security measures in College buildings and by this Policy allows the carrying of a concealed handgun as authorized by the Personal and Family Protection Act (K.S.A. 75-7c01 *et seq.*) shall not be liable for any wrongful act or omission relating to actions of persons carrying a concealed handgun concerning acts or omissions regarding such handguns (K.S.A. 75-7c20(f)).

Nothing in this Policy shall be interpreted to require individuals who lawfully possess a handgun to use it in defense of others.

No person shall use the fact or possibility that he or she is carrying a concealed weapon with the intent to intimidate another person except in defense of self or others.

The implementing procedures of the Butler Community College campuses shall include detailed provisions regarding how and where to report suspected violations of this Policy, how faculty, staff and students shall be notified of the laws and Policies pertaining to concealed carry on campus, and shall also provide interested students, faculty and staff with information about any known locally or regionally available firearm safety instruction.

J. Storage:

Handgun storage is not provided by Butler Community College. Individuals may store a Handgun in the individual's vehicle when the vehicle is locked and the Handgun is secured in a location within the vehicle that is not visible from outside the vehicle; Handgun storage by any other means is prohibited, except in locked secure box in resident's dorm room. Specifically, it is prohibited for any individual to store a Handgun: i) in a vehicle that is unlocked or when the Handgun is visible from outside the vehicle, ii) in an individual's office, unless in locked secure box, iii) in an unattended backpack/carrier, iv) in any type of locker or v) in any other location and under any circumstances except as specifically permitted by this Policy and by state and federal law.

A voluntary registration opportunity with the Department of Public Safety shall be available, so in the event the weapons are stolen, the serial numbers are in a national database.

K. Training:

Even the lawful carrying of a concealed Handgun has its own risks. Any report of Weapons on a Butler Community College Campus will be addressed by Butler Community College Public Safety and/or local police departments in coordination with Butler Community College Public Safety. The lawful carrying of a concealed Handgun should not create concerns on Campus; however, anything other than the lawful carrying of a concealed Handgun has the potential to create confusion and additional risk during police responses.

L. Enforcement:

Any individual (student or employee) violating this Policy or accidentally or irresponsibly discharging a weapon will be subject to appropriate disciplinary action, including but not limited to suspension/expulsion, termination of employment, immediate removal/trespass from the premises and/or arrest. Enforcement of this Policy will be administered by Butler Community College Public Safety or College Administration. The Student Code of Conduct and Employee and Professional Employee disciplinary processes will be utilized to address violations . Those residing on campus shall honor these Policy provisions plus any and all conditions of housing written agreement.

These Policies may be modified f by action of the Board of Trustees.

M. Reporting:

1. Suspected violations of this Policy should be reported to Butler Community College Security Department:

- Call: 911

Alternatively, suspected violations can be reported by:

- Walk-in: Public Safety Office – West Hall
Public Safety Office – 5000 Building
- Text via: El Dorado 316-321-7657
Andover 316-218-6112

2. Emergency reports concerning threats or violence on campus:

- Call: 911

N. Definitions:

The term “**weapons**” includes, but it not limited to:

- (1) Any object or device which will, is designed to, or may be readily converted to expel bullet, shot or shell by the action of an explosive or other propellant;
- (2) Any handgun, pistol, revolver, rifle, shotgun or other firearm of any nature, including those that are concealed or openly carried;

- (3) All BB guns, pellet guns, air/CO₂ guns, or any device, such as a Taser, which is designed to discharge electric darts or other similar projectiles; however, a personal self-defense stun gun that does not fit within the preceding definition shall not be considered a weapon for the purposes of this policy;
- (4) Any explosive, incendiary or poison gas (A) bomb, (B) mine, (C) grenade, (D) rocket having a propellant charge of more than four ounces, or (E) missile having an explosive or incendiary charge of more than ¼ ounce;
- (5) Any incendiary or explosive material, liquid, solid or mixture equipped with a fuse, wick or other detonating device;
- (6) Any tear gas bomb or smoke bomb; however, personal self-defense items containing mace or pepper spray shall not be deemed to be a weapon for the purposes of this policy;
- (7) Any knife, commonly referred to as a switch-blade, which has a blade that opens automatically by hand pressure applied to a button, spring or other device in the handle of the knife, or any knife having a blade that opens or falls or is ejected into position by the force of gravity or by an outward, downward or centrifugal thrust or movement;
- (8) Any straight-blade knife of four inches or more such as a dagger, dirk, dangerous knife or stiletto; except that an ordinary pocket knife or culinary knife designed for and use solely in the preparation or service of food shall not be construed to be a weapon for the purposes of this policy;
- (9) Any martial arts weapon such as nunchucks or throwing stars;
- (10) Any longbow, crossbow and arrows or other projectile that could cause serious harm to any person; or
- (11) Any other dangerous or deadly weapon or instrument of like character.

The term **“handgun”** means:

- (1) A pistol or revolver which is designed to be fired by the use of a single hand and which is designed to fire or capable of firing fixed cartridge ammunition; or
- (2) Any other weapon which will or is designed to expel a projectile by the action of an explosive and which is designed to be fired by the use of a single hand.

The term **“firearm”** includes any handgun, rifle, shotgun, and any other weapon which will or is designed to expel a projectile by the action of an explosive.

The term **“adequate security measures”** means the use of electronic equipment and armed personnel at public entrances to detect and restrict the carrying of any weapons into a College building or public area of a College building, including but not limited to, metal detectors, metal detector wands or any other equipment used for similar purposes to ensure that weapons are not permitted to be carried into such building or public area of the building by members of the public.

The term “**building**” means a College building owned or leased.

The term “**campus**” means any building or grounds owned or leased by Butler Community College for College use.

The term “**restricted access entrance**” means a restricted access entrance to a building or area of a building that requires a key, keycard, code or similar device to allow entry to authorized personnel through the restricted access entrance.

The term “**open carry**” means carrying a firearm visible to others.

The term “**public area**” means any portion of the College building that is open to and accessible by the public or which is otherwise designated as a public area.

The term “**secured area**” shall mean those areas of the College Security facilities that are not open or accessible to the public without approval or escort from College Security departmental personnel.

Adopted: 4/12/2017

Revised: 5/2021

Trustee Law moved to approve the policy as presented. Trustee Rhodes seconded. Trustee Smith asked to strike the very bottom of page 56 regarding silencers because they are now legal in Kansas. Dr. Krull said that she would have Ray Connell review it.

Lora Jarvis called a roll call vote and the motion passed unanimously.

Approval of Diesel Tech Program – At the request of Board of Trustees at Butler Community College, a request to launch the Diesel Technology program in the fall 2021 semester is being resubmitted. The Technical Education Authority Curriculum Committee approved the new program request on May 13, 2021 with no questions asked or objections from other programs within the state. In addition, Rita Johnson, Chair of the TEA Curriculum Committee, thanked Butler for stepping in to provide this much needed program in South Central Kansas and congratulated the college on the industry support garnered to date. Butler Community College staff and administration have continued to meet with the diesel industry representatives through the established advisory committee. These conversations continue to recognize demand for diesel mechanics within the Southcentral Kansas region.

The updated Diesel Technology AAS degree packet that is anticipated to be approved at the May 27th, Technical Education Authority monthly meeting. From there, it will move on to the Kansas Board of Regents at the June 16th KBOR meeting. This proposal meets the educational needs of the local diesel industry. Companies included in the conversations include, but are not limited to, Dustrol, Jet’s Diesel, Murphy Tractor and Equipment, Satchell Creek Express, Foley Tractor Company, Freightliner Truck Center Companies – Wichita, and Wildcat Construction. The program curriculum focuses on meeting regional demand for diesel mechanics. The closest Diesel

Technology programs within the region are Salina Area Technical College and Pratt Community College.

Trustee Winslow asked how much interest had been expressed for the program. Lori Winningham indicated no recruiting had been done yet as Board approval was needed first. Trustee Smith moved to approve the program as presented. Trustee Law seconded. Lora Jarvis called a roll call vote and the motion passed unanimously.

Acceptance of KBOR Year One Performance Report – Esam Mohmmad and Lori Winningham presented Year One (AY 2020) for the Performance Agreement Bridge Period between the Kansas Board of Regents and Butler Community College as seen below.

Butler Community College Performance Report AY 2020						AY 2020 FTE: 5,071 Date: 3/4/2021	
Contact Person: Lori Winningham Phone: 316-322-3110 email: lwinning@butlercc.edu	Foresight Goal	3 yr. History	Reporting AY 2020 (SU19, FA19, SP20)		Reporting AY 2021 (SU20, FA20, SP21)		
			Institution Result	Baseline Comparison	Institution Result	Baseline Comparison	
1 Number of certificates and degrees awarded annually	1 <i>KBOR Data</i>	AY 2013: 1,453 AY 2014: 1,492 AY 2015: 1,445 Baseline: 1,463	1,446	↓			
2 First to second year retention of college-ready cohort (fall-to-fall retention of first-time, full-time, degree-seeking students)	1 <i>KBOR Data</i>	Fall 2012 Cohort: 464/731 = 63.5% Fall 2013 Cohort: 450/732 = 61.5% Fall 2014 Cohort: 530/852 = 62.2% Baseline: 1,444/2,315 = 62.4%	65.3% (496/759)	↑			
3 Award of third party technical credentials	2	AY 2014: 973 AY 2015: 973 AY 2016: 1,091 Baseline: 1,012	832	↓			
4 Percentage of Accelerated Learning Program (ALP) students who pass co-requisite developmental English and college composition courses in the same term	1	AY 2014: 41/63 = 65.1% (spring only) AY 2015: 77/114 = 67.5% AY 2016: 137/227 = 60.4% Baseline: 255/404 = 63.1%	49.44% (133/269)	↑			
5 Increase in number of STEM technical certificates and degrees	2	AY 2014: 323 AY 2015: 291 AY 2016: 292 Baseline: 302	276	↓			
6 Directional Improvement in College Algebra Pass Rates	1	AY 2014: 1,248/1,856 = 67.2% AY 2015: 1,092/1,717 = 63.6% AY 2016: 1,174/1,815 = 64.7% Baseline: 3,514/5,388 = 65.2%	75.58% (1764/2334)	↑			

Butler Community College Performance Report AY 2020

Indicator 1: Number of certificates and degrees awarded annually

Description: Using the Kansas Higher Education Data System, Butler will report the number of certificates\degrees awarded each academic year. Our Student Success strategic priority is the center of our strategic plan, as reflected in the goal to ensure "Students Finish What They Start." Butler has started several initiatives aimed at improving effective teaching and student engagement. Over the next three years the college will maintain that work while putting greater emphasis on setting and achieving retention goals at the course and program levels. This work will contribute to an overall increase in credentials.

Result:

Butler's AY 2020 output of degrees and certificates was 1446 which is 99 % of the baseline of 1463. We are proud to have achieved this in the context of the dual headwinds of declining enrollments and a public health pandemic that continues to have deleterious effects on the operations of higher education institutions and society at large.

Indicator 2: First to second year retention of college-ready cohort (fall-to-fall retention of first-time, full-time, degree-seeking students)

Description: This indicator tracks the first to second year retention rates for first-time, full-time, degree-seeking students who return to enroll in the fall term of the subsequent year. Butler has developed a more effective, strategic approach to enrollment management. We have the capacity to set and meet short-range enrollment goals and have learned more about what causes student turnover. Implemented retention goals at the course/program level to address specific student needs. This work will contribute to an increase in retention of college-ready students.

Result:

Butler Community College is proud of continuing and improving its efforts, as part of its Guided Pathways approach, to increase the retention of students from first to second semesters and to see them eventually matriculate with the credentials they need. Continuous investment in strategic positioning, hands on advising, reformatted developmental-to-college math sequencing, and Business Intelligence availability at the departmental and advising levels in contributing to our success in this endeavor

Indicator 3: Award of third party technical credentials

Description: Program faculty facilitate necessary testing and implement a systematic process to track credential attainment. Butler tracks credentials awarded to students in multiple discipline areas including Nursing (LPN Certificate of Completion and national licensure; RN NCLEX certification, IV Therapy Certification), Allied Health (EMT and Advanced EMT certificates, Certified Nurse Assistant and Certified Medical Aide; Home Health Aide), Fire Science (Firefighter 1 and 2 certifications, Hazmat certifications),

Automotive Technology (NATEF certificates) Welding (American Society of Welding), Networking Technology (CompTIA A+, Microsoft, TestOut, and other industry credentials), and Culinary Arts (Serve Safe certificate).

Result:

Unfortunately, in AY 2020 Butler fell short of its ambitious baseline. In addition to the stagnant enrollment numbers that have an organic impact on any raw number outcomes, the public health emergency had a direct effect on this indicator as several testing/credentialing services canceled assessments in the Spring of 2020 and did not reschedule; for example we had no credentials from our Auto Tech program—instead of the approximately 100 that are awarded to our students each year—as a result of cancelled assessments. We look forward to working with stakeholders to address this issue going forward.

Indicator 4: Percentage of Accelerated Learning Program (ALP) students who pass co-requisite developmental English and college composition courses in the same term

Description: ALP allows developmental English students to enroll in EG060 (developmental) and EG101 (college composition) as co-requisites in the same term. ALP decreases the attrition between the two courses in the traditional sequence and increases the number of students who pass EG101 with a C or better. Success is computed by dividing the total number of students who persist to the end of the term and receive a C or better in EG060/101 ALP courses by the total number of students who receive an A, B, C, D, F, or withdraw at the end of the term. The success rate is then compared to a historical pre-ALP baseline success rate of 39% for the same level of students.

Result:

Butler is proud of its continuing achievement in utilizing innovative methodologies to help learners navigate foundational English composition and thus position them for future success.

Indicator 5: Increase in the number of STEM technical certificates and degrees

Description: Butler will help students develop applied STEM skills which prepare them to obtain employment in occupations critical in the south-central Kansas economy. This indicator focuses on several core job clusters including Engineering, Information Technology and Healthcare. The college established early college academies for high school students interested in Engineering, Healthcare, Information Technology, and Welding. The programs included in this indicator are Cyber Security, Database Administration, Engineering Technology, Software Development, Interactive Design & 3D, Digital Media, Web Development, Nursing and EMT. (The corresponding program codes are: CEDA, COIS, CPRG, ENGT, ENTC, IADF, IN3D, INTW, MULT, WEDV, EMT and NUR or any codes that may replace these in the program inventory.)

Result:

We barely missed the baseline again, coming closer than 91 % in meeting it. This was largely due to the continuing trend of stagnant enrollment and the additional effects of the public health emergency that directly affected learning and teaching during Spring of 2020. Nonetheless we are proud of our continuing and successful efforts at preparing STEM ready graduates for the workforce. With an even greater focus on aligning outcomes of such programs with industry. It is important to note that during the AY 2020, an additional 82 Associate of Science (A.S.) were also awarded by Butler with concentrations in closely related fields like Physics, Pre-Medicine, Pre-Healthcare, Agriculture, Mathematics, Biological Sciences, Chemistry, and Pre-Veterinary, signifying the institution's robust commitment to narrow the STEM skills gap in the state.

Indicator 6: Directional Improvement in College Algebra Pass Rates

Description: Successful completion of College Algebra is the most important leading, predictive indicator for completing a college credential. Students who don't pass College Algebra often leave school in their first year. Butler has initiated a redesign of its math curriculum. The project divided four courses (lowest developmental course through College Algebra) into one-credit modules. These modules allow students to develop the skills they need to pass College Algebra. The intent of the new curriculum is to lessen the time students need to complete developmental content while improving the successful completion of College Algebra. The success rate is calculated by dividing the number of College Algebra students who persist to the end of the term and receive a grade of C or better (the numerator) by the number of students who receive an A, B, C, D, F grade or withdraw from the course at the end of the term (the denominator).

Result:

The modular sequencing of developmental mathematics and College Algebra has had a direct impact on our continuing success in this area which we are proud to build upon further in the coming years so that college is more affordable and completion more attainable for the diverse communities of students we serve.

Trustee Law moved the Board accepts Year One (AY 2020) report for the Performance Agreement Bridge Period between the Kansas Board of Regents and Butler Community College, and approves its transmission to the staff of the Kansas Board of Regents no later than July 15, 2021. Trustee Good seconded. Lora Jarvis called a roll call vote and the motion passed unanimously.

Acceptance of Retirement of Shannon Lincicome – Shannon Lincicome, Bookstore Supervisor, BOA, has submitted her notice of resignation (retirement) effective June 30, 2021. Shannon has been an employee of Butler Community College for 18 years. Trustee Rhodes moved to accept the resignation of Shannon Lincicome. Trustee Law seconded. Lora Jarvis called a roll call vote and the motion passed unanimously.

Acceptance of Retirement of Debra McAdam – Debra McAdam, Registered Nurse, has submitted her notice of resignation (retirement) effective June 30, 2021. Shannon has been an employee of Butler Community College for 13 years. Trustee Law moved to accept the resignation of Debra McAdam. Trustee Winslow seconded. Lora Jarvis called a roll call vote and the motion passed unanimously.

Acceptance of Retirement of Deborah O'Bryan – Deborah O'Bryan, Administrative Assistant for the Dean of Online, High School & Community Learning, has submitted her notice of resignation (retirement) effective June 30, 2021. Shannon has been an employee of Butler Community College for 22 years. Trustee Law moved to accept the resignation of Deborah O'Bryan. Trustee Winslow seconded. Lora Jarvis called a roll call vote and the motion passed unanimously.

Ratification of Agreement with WSU and Social Work Program – Butler Community College may enter into an agreement with Wichita State University and their Social Work program to have an identified individual work with Butler Athletic Academic Services in a Field Experience opportunity. This agreement will allow a Social Work student from WSU to provide tutoring, track academic progress of our student-athletes, and provide additional support for their academic success.

Having an additional individual working within the Athletic Academic Services office will provide additional support for our student-athletes at no cost to the College. The individual in this role receives actual field experience in their area of concentration, thus supporting their educational goals. Our Director of Athletic Academic Services will serve as the mentor for this student providing them with supervision and direction to ensure they have a quality experience while supporting our student-athletes with their academic endeavors. The Director of Athletic Academic Services will be in communication with the supervising faculty member from Wichita State University in providing feedback on this experience.

Trustee Smith asked if the college had any costs associated with this agreement. Bill Rinkenbaugh explained there would be no additional costs. WSU will send a graduate student over to serve as an intern and Matt Trosper will act as the supervisor. Trustee

Rhodes asked if this is something that would be renewed again or if it was a one-time event. Bill indicated it could be renewed.

Trustee Smith moved to approve the Non-Clinical Affiliation Agreement with Wichita State University to enable us to serve as a Field Experience location for the Social Work program. Trustee Law seconded. Lora Jarvis called a roll call vote and the motion passed unanimously.

CONSENT AGENDA

Trustee Law moved to approve the Consent Agenda as presented. Trustee Winslow seconded. Lora Jarvis called a roll call vote and the motion passed unanimously. Items included in the consent agenda include:

- Minutes of Regular Board meeting of May 11, 2021
- Approval of Bills and Warrants for May 2021 in the amount of \$4,201,404.29 (includes Expenditure Approval List - \$1,335,303.63 and Payroll - \$2,866,100.66)
- Payment of Claims Resolution
- Adoption of Hazard Mitigation Plan
- Approval of SOW with Pleasant Tents in the amount of \$40,162.92
- Approval of Oracle Annual Renewal in the amount of \$265,858.05
- Approval of VMWare Support in the amount of \$40,537.02
- Ratification of Rose Hill Facility Agreement
- Ratification of MOU with Western Oklahoma Electrical JATC
- Approval of John Hendley as full-time Mathematics instructor at an annual salary of \$49,810 plus full benefits
- Approval of Jennifer Sutter as full-time Chemistry instructor at an annual salary of \$47,210 plus full benefits
- Approval of contract renewal with Dennis Higgins as Radio Broadcaster

SUPPLEMENTAL INFORMATION

Key Performance Indicators Update – Submitted by Esam Mohammad

Statement of Revenue & Expenditures – Submitted by Kim Sherwood

Thank You Notes – The Family of Joyce Linscott

Board Calendars

BOARD OF TRUSTEES CALENDAR OF ACTIVITIES JUNE – JULY

June Board Finance Committee	Tuesday, June 8, 3:30 p.m. President’s Conference Room	Doug Law Shelby Smith
June Board Meeting	Tuesday, June 8, 4:30 p.m. Dankert Board Room	ALL TRUSTEES

July Board Finance Committee	Tuesday, July 13, 3:30 p.m. President's Conference Room	Doug Law Shelby Smith
July Board Meeting	Tuesday, July 13, 4:30 p.m. Dankert Board Room	ALL TRUSTEES

2020-2021 Board Meeting Dates

Tuesday, June 8, 2021
Tuesday, July 13, 2021

<u>LOOKING AHEAD</u>		
August Board Finance Committee	Tuesday, August 10, 3:30 p.m. President's Conference Room	Doug Law Shelby Smith
August Board Meeting	Tuesday, August 10, 4:30 p.m. Dankert Board Room	ALL TRUSTEES
September Board Finance Committee	Tuesday, September 14, 3:30 p.m. President's Conference Room	Doug Law Shelby Smith
September Board Meeting	Tuesday, September 14, 4:30 p.m. Dankert Board Room	ALL TRUSTEES

Spring 2021 ACTIVITY CALENDAR

July 4 Observance – Offices Closed	Mon, July 5
Summer Semester Ends	Fri, July 30

EXECUTIVE SESSION

Trustee Rhodes moved that the Board recess into executive session to discuss confidential employee matters, pursuant to the open meetings exception for personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy for a length of 45 minutes, to include the Board and President Kim Krull. Trustee Law seconded. Lora Jarvis called a roll call vote and the motion passed unanimously.

The Board entered Executive Session at 7:27 p.m.

The Board returned to open session at 8:12 p.m.

Trustee Law moved to reenter Executive Session for an additional 45 minutes. Trustee Winslow seconded. Lora Jarvis called a roll call vote and the motion passed unanimously with Trustee Good abstaining from the vote.

The Board re-entered Executive Session at 8:15 p.m.

The Board returned to open session at 8:50 p.m.

ADJOURNMENT

Trustee Law moved to adjourn the meeting. Trustee Smith seconded. Lora Jarvis called a roll call vote and the motion passed unanimously. The regular meeting of June 8, 2021 was adjourned at 8:54 p.m.

Forrest Rhodes – Secretary

Offender Workforce Development

Advocating for Fair Chance Initiatives



- Currently offering Associate's Degrees
- Consortium
 - Provide correctional higher education
 - Of 10 schools, Butler was not awarded the 2nd Chance Pell
 - KDOC's vision to build a "system" within Corrections
- Individuals releasing to our communities with low education and low skill



- 17-20 self pay students in spring 2021
- KDOC purchased TVs so classes can be presented via Zoom
- First graduate in May 2021

Opportunities

- Becoming Pell-Eligible
- Increase technical offerings (research only)
- New Warden dedicated to workforce development and collaboration
- Receive donated equipment
- Have a dedicated training space



Advisory Board



Terry Gosh, Fair Chance Coordinator, Workforce Centers of SC KS

Tara LaForce, Workforce Specialist, Workforce Centers of SC KS

Corey Brock, Job Specialist II, Kansas Department of Corrections

Kathie Harris, Consultant & Offender Employment and Retention Specialist



- Strategic Community Impact
- Expand Programming
- Forge Industry and Community Partner Relationships
 - SHRM & HR Managers
- Remove Barriers to Re-Entry





