
**BUTLER COMMUNITY COLLEGE
BOARD OF TRUSTEES
MINUTES OF THE REGULAR BOARD MEETING
4:30 p.m., January 11, 2022 – Dankert Trustee Board Room**
Meeting Recording can be viewed at <https://youtu.be/9rfenv2y628>

STAFF ATTENDANCE

Tom Borrego (z)	Heather Rinkenbaugh
Rodney Dimick	Dr. Terry Sader
Julio Guerrero	Kelly Snedden
Matt Jacobs	Phil Speary (z)
Kim Krull	Rhonda Thomas
Esam Mohammad (z)	Ireland Turner
Tom Nevill	Kent Williams
Jessica Ohman (z)	Bill Young (z)
Bill Rinkenbaugh	

BOARD ATTENDANCE

Lance Lechtenberg, Chair
Doug Law, Vice Chair
Forrest Rhodes, Secretary
Mary Martha Good
Shelby Smith
Julie Winslow
Kim Braungardt
Linda Jolly
Dave Sherrer

GUESTS

none

*(Z) denotes attendance via Zoom

CALL TO ORDER

Chair Lechtenberg called the regular monthly meeting of the Board of Trustees to order at 4:30 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was said.

APPROVAL OF THE AGENDA

(YouTube @ 0:58)

Trustee Law made a motion to add the MOU between Butler Community College and the Professional Employees for the 2021-2022 contract to item XII-E. Trustee Smith seconded the motion. The motion passed unanimously by roll call vote. Trustee Howell was absent.

Trustee Smith made a motion to move item XIII-D.2, Council Grove Site Lease to item XII-F. Trustee Law seconded the motion. The motion passed unanimously by roll call vote. Trustee Howell was absent.

Trustee Law made a motion to approve the amended agenda. The motion was seconded by Trustee Good. The motion passed unanimously by roll call vote. Trustee Howell was absent.

SWEARING IN OF NEW TRUSTEES

(YouTube @ 3:00)

Chair Lance Lechtenberg officially swore in Kim Braungardt, Linda Jolly, and Dave Sherrer as the new Butler Community College Trustees.

ELECTION OF BOARD OFFICERS AND APPOINTMENTS FOR 2022

(YouTube @ 4:18)

As the remaining Board Officer, Chair Lance Lechtenberg turned the gavel over to Trustee Rhodes to begin the process for Election of Officers.

Trustee Winslow nominated Trustee Smith for Board Chair. The motion was seconded by Trustee Braungardt. Trustee Good nominated Trustee Rhodes for Board Chair. The motion was seconded by Trustee Jolly. Nominations were voted on in the order they were received.

Roll call vote for Trustee Smith as the Board Chair had Trustees Braungardt, Winslow, and Smith voting in favor and Trustees Good, Jolly, Rhodes and Sherrer voting nay. The motion failed.

Roll call vote for Trustee Rhodes as the Board Chair had Trustees Good, Jolly, Rhodes and Sherrer voting in favor and Trustees Braungardt, Winslow and Smith voting nay. The motion passed. Trustee Rhodes will serve as the 2022 Board Chair.

Trustee Winslow nominated Trustee Smith for Board Vice Chair. The motion was seconded by Trustee Braungardt. Trustee Jolly nominated Trustee Good for Board Vice Chair. The motion was seconded by Trustee Sherrer. Nominations were voted on in the order they were received.

Roll call vote for Trustee Smith as the Board Vice Chair had Trustees Braungardt, Winslow, and Smith voting in favor and Trustees Good, Jolly, Rhodes and Sherrer voting nay. The motion failed.

Roll call vote for Trustee Good as the Board Vice Chair had Trustees Good, Jolly, Rhodes and Sherrer voting in favor and Trustees Braungardt, Winslow and Smith voting nay. The motion passed. Trustee Good will serve as the 2022 Board Vice Chair.

Trustee Good nominated Trustee Jolly for the Board Secretary/Treasurer. The motion was seconded by Trustee Sherrer. Roll call vote for Trustee Jolly for Board Secretary/Treasurer was 6-1 with Trustee Winslow voting nay.

Trustee Braungardt will serve as the KACCT Delegate. Trustees Good and Jolly were appointed to the Board Finance Committee. Trustee Rhodes will serve as the Foundation Board Liaison. Trustees Good and Sherrer will serve on the Educational Facilities Authority of Butler County Board. Trustees Smith and Winslow will serve on the Capital Projects Team.

The Trustees all introduced themselves.

RECOGNITIONS

(YouTube @ 25:15)

Dr. Krull provided a timeline of accomplishments for outgoing Trustees Howell, Law, and Lechtenberg. Trustee Howell served from 2013-January 2022. Trustee Lechtenberg joined the Board in July 2017 and served until January 2022. Trustee Law joined the Board in June 2019 with the retirement of Trustee Craven and served until January 2022. A number of

accomplishments were noted along with sharing the college's thanks for their service. Thank you gifts were given to the outgoing Trustees. Chair Lechtenberg will be given a Butler medallion for his service as the Chair.

EXECUTIVE SESSION

(YouTube @ 38:00)

Trustee Good moved and Trustee Smith seconded the Board recess into Executive Session to discuss negotiations pursuant to the open meetings exceptions for matters relating to employer-employee negotiations to include members of the Board, President Kim Krull, Bill Rinkenbaugh, Dr. Phil Speary, and Kent Williams for a period of 20 minutes. The motion passed unanimously. The Board entered Executive Session at 5:11 p.m. and returned to Open Session at 5:30 p.m. No action was taken.

PUBLIC COMMENT – None

(YouTube @ 1:01:40)

STANDING REPORTS

(YouTube @ 1:02:20)

Professional Employees (YouTube @ 1:02:45)

Dr. Sader reported the BCCEA has named Professor Mike Swan as this year's Master Teacher. Professor Swan is in the Mass Communications department. Dr. Sader thanked the Board in anticipation of approval of the MOU that allows a one-time 5% salary payment for the past semester. Dr. Sader and Rhonda Thomas handed out information on BCCEA for the Trustees. They also handed out a "white paper" which included information on the professional employees' stance on the Early Retirement Incentive related to health insurance and fact finding.

Board Finance Committee (YouTube @ 1:27:15)

Trustees Smith and Law were unable to attend the meeting but Trustees Good, Sherrer, and Jolly attended. The statement of revenues and expenditures was reviewed as was the supplemental information that is part of the regular budget updates.

Foundation Board Report (YouTube @ 1:27:53)

None

President's Report (YouTube @ 1:28:00)

Dr. Krull noted the list of KORA requests was at each Trustees' seat. Trustee Winslow noted it was inaccurate and missing information. Dr. Krull reported it was the report that had been sent to her the previous day from the Finance Office. Dr. Krull reported the closing on the 9100 Building has been set for January 28th. She also noted there is a KACCT Legislative Breakfast scheduled on January 27th in the Capitol for community college presidents, Trustees and our Legislators. Dr. Krull asked for Board approval to serve on the KU Medical School Advancement Board as requested by Dr. Noreen Carrocci, former Newman University President. The Board supported this request. Dr. Krull reported \$247,638.56 of Kansas Promise Scholarship funds have been currently awarded in 2021-2022 to 101 students

Dr. Krull asked Trustees to read the Code of Ethics and complete the disclosure form before leaving the meeting. Dr. Krull also noted a KOMA complaint was filed with the Attorney General's office by Trustee Winslow regarding a November 9, 2021 open meeting violation.

The notice was received from the Butler County Attorney's office and is being addressed by college legal counsel.

Trustee Good provided further discussion about the timing of KORA requests and when they are submitted. After further discussion regarding the KORA requests, the Board has requested the KORA information be included on the Board agenda and in the Board Book.

Education Facilities Authority Report (YouTube @ 1:46:25)

None

MONITORING REPORTS - None

BOARD STRATEGIC DISCUSSION – ISSUES AND OPPORTUNITIES

Butler- Cowley Nursing Partnership (YouTube @ 1:46:46)

Dr. Tom Nevill provided an update on the partnership noting KSBN has approved the expansion of the program by 16 seats. Approval will be required by ACEN and it is hoped to have that approval by the end of February. Dr. Nevill noted the partnership would serve workforce needs with the shortage of nurses. Trustee Smith asked about the program costs. The fall semester will see entry of 8 students and the following fall the additional 8 students.

Board Governance Issues (YouTube @ 1:51:30)

Chair Rhodes noted the discussion is a follow-up from the December 2021 meeting. Concern was expressed in a call with Dr. Tom Bordenkircher, Dr. Speary, Trustees Lechtenberg and Rhodes, and Dr. Krull prior to the December Board meeting about governance concerns. Chair Rhodes noted there are many instances in which Board policies are not being followed and shared that Dr. Bordenkircher noted in the conversation these issues need to be corrected prior to the 2023 HLC Site Team visit. Chair Rhodes stated the Board policy requires requests for information should come first through the president's office. There was discussion about the need to follow Board policies and the need for the Board to act as a "whole" rather than as individual Board members.

Dr. Speary offered his insight as a peer reviewer and team chair based on Board meetings and Board minutes over the past year or so. He noted if Board members are flagrantly circumventing Board policy, this will be an issue with the next site team visit.

Trustee Smith requested a list of the violations of HLC criterion and Board policies and what the consequences could be. After much discussion, Dr. Speary noted he is a member of the Institutional Actions Council for HLC and the concerns he has noted are being shared as a peer evaluator and member of the council and what he would be telling other institutions. Trustee Winslow discussed the need for an interim evaluation based on HLC criterion.

BOARD ACTION ITEMS

Affirmation of Service and Standards of Practice (YouTube @ 2:26:45)

Dr. Krull noted this affirmation was a result of discussions at the last KACCT meeting and adopted as a best practice for the community colleges. Trustees Smith, Winslow, and Braungardt noted they would not support the affirmation and sign it after discussion about the concerns. It was signed by Trustees Good, Jolly, Sherrer and Chair Rhodes.

Ad Astra Academic Schedule and Resource Software (YouTube @ 2:37:50)

Dr. Nevill noted the value of the scheduling software and ability to create efficiencies in class scheduling and use less human resources. Trustee Sherrer moved and Trustee Good seconded a motion to approve the purchase of the 5-year contract with Ad Astra as presented. Roll call vote was 6-1 with Trustee Smith voting nay.

Audit Report Acceptance (YouTube @ 2:41:20)

Trustee Smith moved and Trustee Sherrer seconded a motion to approve the receipt of the audit report for the period ending June 30, 2021. The motion passed unanimously on roll call vote.

Personnel (YouTube @ 2:43:20)

Trustee Sherrer moved to accept the retirement of Steve Braet with the gratitude of many former players, coaches and patrons of Butler football.

Vice President Rinkenbaugh shared comments about Coach Braet's 42 combined years of service to Butler and the football team. Trustee Good seconded the motion. The motion passed unanimously on roll call vote.

Butler – PE Memorandum of Understanding (YouTube @ 2:45:40)

Trustee Smith moved and Trustee Winslow seconded the motion to approve the Memorandum of Understanding providing the faculty with a one-time 5% salary payment from August 1, 2021 to December 31, 2021. The motion passed unanimously on roll call vote.

Council Grove Site Lease (YouTube @ 2:46:30)

Trustee Sherrer moved and Trustee Good seconded the motion to approve the Council Grove Site Lease as presented. Trustee Smith suggested in discussion that we have further conversation in the future with the City of Council Grove to seek their support in covering the cost of the lease since it is outside of Butler County. Council Grove is in Butler's designated service area by KBOR. Dean Heather Rinkenbaugh noted there had been discussions with the school district and the landlord regarding the lease details. There is currently no space in the high school that could be used for classroom space. Trustee Braungardt noted in the future the lease rate should continue to be reviewed. The motion passed on a 6-1 vote with Trustee Smith voting nay.

CONSENT AGENDA (YouTube @ 2:52:20)

Trustee Good moved to approve the consent agenda. Trustee Winslow seconded. The motion passed unanimously on a roll call vote.

In addition to the minutes of the December 14, 2021 Regular Board meeting, the consent agenda contained the following items for approval:

- Approval of Bill and Warrants for December 2021 - \$3,760, 080.72 (includes Expenditure Approval List - \$1,109,899.80 and, Payroll - \$2,650,180.92)
- Approval of the 2022-2023 High School and Statewide Articulation Agreements from Andale – USD 267, Andover – USD 385, Bluestem – USD 205, Campus – USD 261, Centre – USD – 397, Chase County – USD 284, Circle, - USD 375, Conway Springs – USD 356, Council Grove – USD 417, Derby – USD 260, Dodge City – USD 443, Douglass – USD 396, El Dorado – USD 490, Emporia – USD 253, Eureka – USD 389, Flinthills – USD 492, Frederic-Remington – USD 206, Goddard – USD 265, Halstead – USD 440, Hillsboro – USD 410, Maize – USD 266, Marion – USD 408, Newton – USD 373, Peabody-Burns – USD 398, Rose Hill – USD 394, Valley Center – USD 262,

Wichita – USD 259, Statewide – Early Childhood Development and Services, Statewide – Hospitality and Tourism

- Approval of Amanda Hadley as Temporary Full-time Foreign Language instructor for spring 2022

SUPPLEMENTAL INFORMATION (YouTube @ 2:52:50)

Key Performance Indicators Update – Submitted by Esam Mohammad

Statement of Revenue & Expenditures – Submitted by Kim Sherwood

Thank You Notes – Thank you note was received from Meg McGranaghan for flowers in remembrance of her father's passing

Board Calendars

**BOARD OF TRUSTEES CALENDAR OF ACTIVITIES
JANUARY**

January Board Finance Committee	Tuesday, January 11, 3:30 p.m. President's Conference Room	Shelby Smith
January Board Meeting	Tuesday, January 11, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
January Work Session	Monday, January 24, 4:30 p.m.	ALL TRUSTEES
February Board Finance Committee	Tuesday, February 8, 3:30 p.m. President's Conference Room	TBD
February Board Meeting	Tuesday, February 8, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
February Work Session	Monday, February 28, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES

2021-2022 Board Meeting Dates

Tuesday, January 11, 2022
Tuesday, February 8, 2022
Tuesday, March 8, 2022
Tuesday, April 12, 2022
Tuesday, May 10, 2022
Tuesday, June 14, 2022
Tuesday, July 12, 2022

LOOKING AHEAD

March Board Finance Committee	Tuesday, March 8, 3:30 p.m. President's Conference Room	TBD
March Board Meeting	Tuesday, March 8, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
March Work Session	Monday, March 28, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES

April Board Finance Committee	Tuesday, April 12, 3:30 p.m. President's Conference Room	TBD
April Board Meeting	Tuesday, April 12, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES
April Work Session	Monday, April 25, 4:30 p.m. Dankert Trustee Board Room	ALL TRUSTEES

SPRING 2022 ACTIVITY CALENDAR

Basketball v. Northern Oklahoma-Tonkawa (home)	Tues., January 4 @ 5:30 p.m. (Women)
Basketball v. Bethel College (home)	Tues., January 4 @ 7:30 p.m. (Men)
Basketball v. Cowley County (home)	Sat., January 8 Women @ 2:00 p.m. Men @ 4:00 p.m.
Basketball v. Garden City (away)	Wed., January 12 Women @ 5:30 p.m. Men @ 7:30 p.m.
Basketball v. Independence (home)	Sat., January 15 Women @ 2:00 p.m. Men @ 4:00 p.m.
Martin Luther King Day – COLLEGE CLOSED	Mon., January 17
Basketball v. Colby (home)	Mon., January 17 Women @ 5:30 p.m. Men @ 7:30 p.m.
Spring Semester Begins	Tues., January 18
Basketball v. Seward County (away)	Wed., January 19 Women @ 6:00 p.m. Men @ 8:00 p.m.
Basketball v. Northwest KS Tech College (home)	Sat., January 22 Women @ 2:00 p.m. Men @ 4:00 p.m.
Music Theatre Festival	Wed., January 26 8:00 a.m. – 4:00 p.m.
Basketball v. Pratt (away)	Wed., January 26 Women @ 5:30 p.m. Men @ 7:30 p.m.
Basketball v. Coffeyville (away)	Sat., January 29 Women @ 5:00 p.m. Men @ 7:00 p.m.
Art Exhibit #4 E.B. White Art Gallery	January 31-February 26
Basketball v. Hutchinson (home)	Wed., February 2 Women @ 5:30 p.m. Men @ 7:30 p.m.
Basketball v. Dodge City (home)	Sat., February 5 Women @ 2:00 p.m. Men @ 4:00 p.m.
Basketball v. Cloud County (away)	Wed., February 9 Women @ 6:00 p.m. Men @ 8:00 p.m.
Basketball v. Barton (home)	Sat., February 12 Women @ 2:00 p.m. Men @ 4:00 p.m.
Basketball v. Cowley County (away)	Wed., February 16 Women @ 5:30 p.m. Men @ 7:30 p.m.
Basketball v. Garden City (home)	Sat., February 19

	Women @ 2:00 p.m. Men @ 4:00 p.m.
Basketball vs. Independence (away)	Wed., February 23 Women @ 5:00 p.m. Men @ 7:00 p.m.
Basketball Region VI Tournament Basketball Region VI Championship	February 26-28 March 4-5
Children's Theatre "Secretly Frank" College Theatre (700 Building)	Sat., February 26 @ 2:00 p.m.
Art Exhibit #5 E.B. White Art Gallery Artist Reception	March 4-April 1 (closed March 14-18) Thurs., March 24 6:00-8:00 p.m.
Vocal Music Concert College Theatre (700 Building)	Thurs./Fri., March 10 and 11 @ 7:30 p.m. Sat., March 12 @ 2:00 p.m. and 7:30 p.m.
Spring Break – No Classes	March 14-19
Baseball v. Seward County (home)	Thurs., March 17 @ 1:00 p.m. Thurs., March 17 @ 3:00 p.m.
Baseball v. Seward County (away)	Sat., March 19 @ 1:00 p.m. Sat., March 19 @ 3:00 p.m.
Fall Enrollment Begins	March 21
Baseball v. Barton (away)	Thurs., March 24 @ 1:00 p.m. Thurs., March 24 @ 3:00 p.m.
Baseball v. Barton (home)	Sat., March 26 @ 1:00 p.m. Sat., March 26 @ 3:30 p.m.
Baseball v. Cloud County (home)	Thurs., March 31 @ 1:00 p.m. Thurs., March 31 @ 3:00 p.m.
Baseball v. Cloud County (away)	Sat., April 2 @ 1:00 p.m. Sat., April 2 @ 3:00 p.m.
Baseball v. Colby (home)	Thurs., April 7 @ 1:00 p.m. Thurs., April 7 @ 4:00 p.m.
Baseball v. Colby (away)	Sat., April 9 @ 1:00 p.m. Sat., April 9 @ 4:00 p.m.
Art Exhibit #5 Student Juried Exhibit E.B. White Art Gallery Artist Reception	April 13-May 7 (closed April 15) Thurs., April 14 6:00-8:00 p.m.
Institutional Development Day	Thurs., April 14
Good Friday – COLLEGE CLOSED	Fri., April 15
Baseball v. Dodge City (away)	Thurs., April 21 @ 1:00 p.m. Thurs., April 21 @ 3:00 p.m.
Theatre Production #4 "The Runner Stumbles" College Theatre (700 Building)	Thurs./Fri., April 21 and 22 @ 7:30 p.m. Sat., April 23 @ 2:00 p.m. and 7:30 p.m.
Baseball v. Dodge City (home)	Sat., April 23 @ 1:00 p.m. Sat., April 23 @ 3:00 p.m.
Instrumental Music Concert College Theatre (700 Building)	Fri./Sat., April 29 and 30 @ 7:30 p.m.
Instrumental Music Chamber Concert (Brass) Chamber Concert (Woodwind/Strings) Chamber Concert (Percussion)	Mon., May 2 @ TBD Tues., May 3 @ TBD Wed., May 4 @ TBD

Student Art Sale E.B. White Art Gallery	Thurs./Fri., May 5 and 6
Vocal Music Concert/Dance Showcase Andover Central Park (Capital Federal Amphitheater)	Sat., May 7 @ 2:00 p.m. and 6:30 p.m.
Spring Semester Ends	Fri., May 13

ADJOURNMENT (YouTube @ 3:04:10)

Trustee Good moved to adjourn the meeting. Trustee Smith seconded. The motion passed unanimously after roll call vote. The regular meeting of January 11, 2022 was adjourned at 7:34 p.m.

Linda K. Jolly

Linda Jolly – Secretary